



## Legislation Details (With Text)

**File #:** 0322-2024      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 1/24/2024      **In control:** Public Utilities & Sustainability Committee

**On agenda:** 3/4/2024      **Final action:** 3/6/2024

**Title:** To authorize the Director of the Department of Public Utilities to enter into a service agreement in accordance with sole source provisions of the Columbus City Code with Tom Synnott Associates, Inc. for software support of Falcon/DMS software for the Department of Public Utilities; to authorize the expenditure of \$2,996.63 from the Electricity Operating Fund, \$19,060.50 from the Water Operating Fund, \$21,369.37 from the Sewerage System Operating Fund, and \$5,698.50 from the Stormwater Operating Fund. (\$49,125.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. ORD# 0322-2024 FINANCIAL CODING, 2. ORD# 0322-2024 SOLE SOURCE FORM, 3. ORD# 0322-2024 VENDOR SOLE SOURCE LETTER

| Date      | Ver. | Action By             | Action                  | Result |
|-----------|------|-----------------------|-------------------------|--------|
| 3/6/2024  | 1    | CITY CLERK            | Attest                  |        |
| 3/5/2024  | 1    | MAYOR                 | Signed                  |        |
| 3/4/2024  | 1    | COUNCIL PRESIDENT     | Signed                  |        |
| 3/4/2024  | 1    | Columbus City Council | Approved                | Pass   |
| 2/26/2024 | 1    | Columbus City Council | Read for the First Time |        |

The purpose of this legislation is to authorize the Director of Public Utilities to enter into a service agreement with Tom Synnott Associates, Inc., also known as tsaADVET, for the Falcon Enterprise, Falcon DMS software for the Department of Public Utilities. The agreement for this service will be established in accordance with the pertinent provisions for Sole Source Procurement of Chapter 329 of the Columbus City Code.

Annual Software and Support Maintenance for the following: Falcon/DMS Document Management, Custom Electronic Form, Falcon/Indexer, Falcon/SVP, Falcon/Deliver, Falcon/Enterprise, Falcon/DMS Sentry PDF Publisher Module, Falcon/DMS Integration with Oracle WAM, and Falcon/API Developer Toolkit.

The Falcon/DMS system is utilized by the Department of Public Utilities agencies as a document management system. The program has been utilized for approximately 23 years. Tom Synnott Associates, Inc., also known as tsaADVET, is the sole developer of the software and will provide all licenses and support. The support agreement is in effect for a period of one (1) year to and including March 31, 2025. Renewal of this Agreement is subject to the authorization of Columbus City Council and the certification by the City Auditor of the availability of funds for such purposes. This service agreement will not automatically renew.

**SUPPLIER:** Tom Synnott Associates, Inc., also known as tsaADVET, (25-1372377, DAX #001939); Expires 5/20/2024  
Tom Synnott Associates, Inc., also known as tsaADVET, does not hold MBE/FBE status.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** \$49,125.00 is being requested for this service. **This ordinance is contingent on the passage of the 2024 Operating Budget, Ordinance 3012-2023.**

\$47,800.00 was spent in 2023

\$49,125.00 was spent in 2022

To authorize the Director of the Department of Public Utilities to enter into a service agreement in accordance with sole source provisions of the Columbus City Code with Tom Synnott Associates, Inc. for software support of Falcon/DMS software for the Department of Public Utilities; to authorize the expenditure of \$2,996.63 from the Electricity Operating Fund, \$19,060.50 from the Water Operating Fund, \$21,369.37 from the Sewerage System Operating Fund, and \$5,698.50 from the Stormwater Operating Fund. (\$49,125.00)

**WHEREAS**, the Department of Public Utilities utilizes the Falcon Enterprise, Falcon DMS software and document management program developed by Tom Synnott Associates, Inc., also known as tsaADVET, the sole developer of this software; and

**WHEREAS**, the Department of Public Utilities wishes to enter into a service agreement for a period of one (1) year to and including March 31, 2025; and

**WHEREAS**, it has become necessary in the usual daily operation of the Department of Public Utilities to authorize the Director to enter into a service agreement in accordance with the relevant provisions of Chapter 329 of City Code relating to Sole Source procurement; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Public Utilities is authorized to enter into a service agreement with Tom Synnott Associates, Inc., also known as tsaADVET, 4722 Campbells Run Road, Pittsburgh, PA 15205-1318, for Falcon/DMS software support for a period of one (1) year, in accordance with the pertinent provisions for Sole Source procurement of Chapter 329 of the Columbus City Codes.

**SECTION 2.** That the expenditure of \$49,125.00 or so much thereof as may be needed, is hereby authorized from Object Class 03, Main Account 63945 per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.