



## Legislation Details (With Text)

**File #:** 1454-2012      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 6/22/2012      **In control:** Technology Committee

**On agenda:** 7/30/2012      **Final action:** 8/1/2012

**Title:** To authorize the Director of the Department of Technology to enter into a contract with RPI Consultants to develop training materials and provide training in support of the Columbus Human Resources Information System (CHRIS) project; to authorize the expenditure of \$78,300.00 from the Department of Technology, Information Services Division, Capital Improvement Bond Fund and to declare an emergency. (\$78,300.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Updated Quote RPI CHRIS Training (2)

Date	Ver.	Action By	Action	Result
8/1/2012	1	CITY CLERK	Attest	
7/31/2012	1	MAYOR	Signed	
7/30/2012	1	COUNCIL PRESIDENT	Signed	
7/30/2012	1	Columbus City Council	Approved	Pass

**BACKGROUND:**

This ordinance authorizes the Director of the Department of Technology to enter into a contract with RPI Consulting to develop training materials and provide training in support of the Columbus Human Resources Information System (CHRIS) project. The term of this agreement will be for one (1) year from the date of a purchase order certified by the City Auditor's Office. RPI will deliver the needed services at a cost not to exceed \$78,300.00.

To procure these services, a Request for Proposals (SA004076) was published and responses were due by March 15, 2012. The solicitation received three (3) proposals from the following vendors:

<u>Vendor/Offorer</u>	<u>Status</u>	<u>Compliance No:</u>	<u>Score</u>	<u>Proposal Total</u>
(1) Red Bridge Consulting	MAJ.	C.C#: 42-1626558	66.2	\$62,958.00
(2) RPI Consultants	MAJ.	C.C.#: 37-1480199	85.0	\$78,300.00
(3) Hybridge Solutions	Unknown	C.C.#: 20-5797118	74.2	\$73,500.00

The three (3) proposals were scored by an evaluation committee of five (5) members of the CHRIS project team, all City employees. Each committee member scored the proposals, using the following criteria: competence of the offeror (up to 25 points), quality and feasibility of proposed services (25 points), ability of the offeror (10 points), past performance of the offeror (25 points), and the total cost of proposed services (15 points). Individual committee member scores were averaged to obtain the following first round scores for the three (3) proposals received:

The committee recommended the highest scoring offeror - RPI Consultants - to the Director of the Department of Technology. The Director concurred with the committee's recommendation.

**EMERGENCY:**

Emergency action is requested to expedite authorization of this contract in order to initiate services from the supplier at the prices proposed.

**CONTRACT COMPLIANCE:**

Vendor Name: RPI Consultants

C.C.#: 37 - 1480199

Expiration Date: 5/18/2014

**FISCAL IMPACT:**

The cost associated with this contract is \$78,300.00 with RPI Consultants for a one year term. This amount is budgeted and available within the Department of Technology, Information Services Division, Capital Improvement Bond Fund, Human Resources (CHRIS) project number:470049-100000.

To authorize the Director of the Department of Technology to enter into a contract with RPI Consultants to develop training materials and provide training in support of the Columbus Human Resources Information System (CHRIS) project; to authorize the expenditure of \$78,300.00 from the Department of Technology, Information Services Division, Capital Improvement Bond Fund and to declare an emergency. (\$78,300.00)

**WHEREAS**, a Request for Proposals (SA004076) was published and responses were due by March 15, 2012. The solicitation received three (3) proposals, which were scored by an evaluation committee of five (5) members of the CHRIS project team, all City employees. The committee recommended the highest scoring offeror - RPI Consultants - to the Director of the Department of Technology, the Director concurred with the committee's recommendation, and

**WHEREAS**, this ordinance authorizes the Director of the Department of Technology to enter into a contract with RPI Consulting to develop training materials and provide training in support of the Columbus Human Resources Information System (CHRIS) project, and

**WHEREAS**, the term of this agreement will be for one (1) year from the date of a purchase order certified by the City Auditor's Office. RPI will deliver the needed services at a cost not to exceed \$78,300.00, and

**WHEREAS**, an emergency exists in the usual daily operation of the City in that it is immediately necessary for the Director of the Department of Technology to enter into a contract with RPI Consultants to develop training materials and provide training in support of the Columbus Human Resources Information System (CHRIS) project and to avoid interruption in the performance of services necessary; for the preservation of public health, safety, and welfare; now therefore:

**BE IT ORDAINED BY THE CITY COUNCIL OF COLUMBUS:**

**SECTION 1:** That the Director of the Department of Technology, is hereby authorized to enter into a contract with RPI Consultants to develop training materials and provide training in support of the Columbus Human Resources Information System (CHRIS) project at a cost not to exceed \$78,300.00. The term of this agreement will be for one (1) year from the date of a purchase order certified by the City Auditor's Office.

**SECTION 2:** That the expenditure of \$78,300.00 or so much thereof as may be necessary is hereby authorized to be expended from:

**Dept./Div.:** 47-02| **Fund:** 514| **Sub-fund:** 002| **Project Name:** Human Resources Information| **Project Number:** 470049-100000| **OCA Code:** 514049| **Obj. Level 1:** 06 | **Obj. Level 3:** 6655| **Amount:** \$78,300.00 (Carryover Funds)

**SECTION 3:** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4:** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.