



Legislation Details (With Text)

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On agenda: 7/15/2013 **Final action:** 7/18/2013

Title: To amend the 2013 Capital Improvement Budget due to encumbrance cancellations; to authorize the Finance and Management Director to modify a contract with Continental Office Furniture for renovation and installation of floor coverings at 757 Carolyn Avenue; to authorize the expenditure of \$67,286.00 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$67,286.00)

Sponsors:

Indexes:

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Attachments:

Date	Ver.	Action By	Action	Result
7/18/2013	1	CITY CLERK	Attest	
7/16/2013	1	MAYOR	Signed	
7/15/2013	1	COUNCIL PRESIDENT	Signed	
7/15/2013	1	Columbus City Council	Approved	Pass

BACKGROUND: This legislation authorizes the Finance and Management Director to modify a contract with Continental Office Furniture for renovation and installation of floor coverings for various city facilities under the purview of the Facilities Management Division. The original contract was formally bid through SA004770. Legislation was not necessary because the total amount did not exceed \$20,000.00.

A modification of the contract is necessary as much of the flooring at 757 Carolyn Avenue has deteriorated. This renovation will consist of the removal of existing flooring, preparation of the floor for the new installation, and the installation of new flooring.

Emergency action is requested as the current flooring in many areas has deteriorated and poses a potential employee safety hazard.

Continental Office Furniture Contract Compliance No. 31-4413238, expiration date May 9, 2014.

FISCAL IMPACT: The cost of this contract is \$67,286.00. Sufficient funding is available in the Construction Management Capital Improvement Fund.

To amend the 2013 Capital Improvement Budget due to encumbrance cancellations; to authorize the Finance and Management Director to modify a contract with Continental Office Furniture for renovation and installation of floor coverings at 757 Carolyn Avenue; to authorize the expenditure of \$67,286.00 from the Construction Management Capital

Improvement Fund; and to declare an emergency. (\$67,286.00)

WHEREAS, it is necessary to amend the 2013 Capital Improvement Budget for encumbrance cancellations; and

WHEREAS, the Facilities Management Division formally bid a contract with Continental Office Furniture through SA004770; and

WHEREAS, the Finance and Management Department, Facilities Management Division needs to modify a contract for renovation and installation of floor coverings for various city facilities under the purview of the Facilities Management Division; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management, Office of Construction Management, in that it is immediately necessary to authorize the Finance and Management Director to modify a contract with Continental Office Furniture for renovation and installation of floor coverings for various city facilities under the purview of the Facilities Management Division, as the current flooring in many areas is deteriorated, thereby, preserving the public health, property, safety, and welfare; now therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the 2013 Capital Improvement Budget be amended as follows:

Fund 733

<u>Project Name</u>	<u>Project No.</u>	<u>Current Authority</u>	<u>Revised Authority</u>	<u>Difference</u>
Facility Renovation	570030-100000	(Unvoted Carryover)	\$67,547 \$70,498	\$2,951

SECTION 2. That the Director of Finance and Management is hereby authorized to modify a contract with Continental Office Furniture for renovation and installation of floor coverings for various city facilities under the purview of the Facilities Management Division.

SECTION 3. That the expenditure of \$67,286.00, or so much thereof as may be necessary in regard to the action authorized in SECTION 2, be and is hereby authorized and approved as follows:

Division: 45-50
Fund: 733
Project: 570030-100000
OCA Code: 733000
Object Level 1: 06
Object Level 3: 6620
Amount: \$67,286.00

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 7. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its approval by the

Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.