



Legislation Details (With Text)

File #: 3451-2023 **Version:** 1

Type: Ordinance **Status:** Passed

File created: 11/27/2023 **In control:** Health & Human Services Committee

On agenda: 12/11/2023 **Final action:** 12/14/2023

Title: To authorize the Board of Health to modify three existing contracts for language services with Access 2 Interpreters, LLC; Effectiff LLC; and Sign Language USA LLC; to authorize the expenditures to cover these modifications from the 2023 Health Special Revenue Fund; and to declare an emergency. (\$135,000.00).

Sponsors:

Indexes:

Code sections:

Attachments: 1. Ord. 3451-2023 Accounting Attachment (MOD), 2. 2023 Contract - Access 2 Interpreters - Executed, 3. 2023 Effectiff Contract - Executed, 4. 2023 Sign Language USA Contract - Executed

Date	Ver.	Action By	Action	Result
12/14/2023	1	ACTING CITY CLERK	Attest	
12/13/2023	1	MAYOR	Signed	
12/11/2023	1	COUNCIL PRESIDENT	Signed	
12/11/2023	1	Columbus City Council	Approved	Pass

BACKGROUND: This ordinance authorizes the Board of Health to modify three existing contracts for language services at Columbus Public Health in an amount not to exceed \$135,000.00.

The contract with Access 2 Interpreters LLC, entered into on April 1, 2023 for the period ending March 31, 2024 will be modified by increasing the contract in an amount not to exceed \$91,000.00 for a new contract amount of \$249,400.00. This contract was previously increased with Ordinance 2836-2023.

The contract with Effectiff LLC, entered into on April 1, 2023 for the period ending March 31, 2024 will be modified by increasing the contract in an amount not to exceed \$28,000.00 for a new contract amount of \$95,000.00.

The contract with Sign Language USA LLC, entered into on May 1, 2023 for the period ending March 31, 2024 will be modified by increasing the contract in an amount not to exceed \$16,000.00 for a new contract amount of \$86,000.00.

Title VI of the Civil Rights Act of 1964 requires recipients of Federal financial assistance to take reasonable steps to make their programs, services, and activities accessible by eligible persons with Limited English Proficiency (LEP). As our LEP clients increase we must increase our resources to properly serve them.

Cost for interpretation and translations have increased as a direct result of requests. This is supported by immigration trends and the increase in the number of language service appointments. Unforeseen events such as the human trafficking crisis at Colonial Village and increased use of clinical services offered by CPH, especially by pediatric clients, have unexpectedly increased usage of interpretation services as well.

Staff are also better informed about the various ways they can provide equitable services to LEP clients and use the

services more frequently. Education and training provided by Language Services uncovers new initiatives such as video dubbing, automated phone message translation, adding video interpretation to staff's mobile devices and the translation of important health forms. These needs have significantly increased our usage which has resulted in a shortage of funds.

It would not be in the city's best interests to have the additional contract requirements awarded through other procurement processes as specified in Columbus City Code 329 because these are ongoing services, a break of which would be detrimental to the wellbeing of our clients, and the underlying contracts were previously awarded via RFP.

The price for the additional services for this contract was determined based on the number of clients already served and the programs best estimation of clients that will need to be served through the end of the contract term.

The contract compliance number for Access 2 Interpreters, LLC, is CC010229 and the underlying contract was authorized by Ordinances 0897-2022 and 0731-2023.

The contract compliance number for Effectiff, LLC, is CC041262 and the underlying contract was authorized by Ordinances 0896-2022 and 0746-2023.

The contract compliance number for Sign Language USA, LLC, is CC024678 and the underlying contract was authorized by Ordinance 1081-2023.

This ordinance is submitted as an emergency to ensure that there is not a gap in these essential services. Recent, unforeseen events have led to an increased need for language services at CPH and additional funds are required to pay for those services. Loss of funding could result in termination of these services for our clientele.

FISCAL IMPACT Expenditures to provide these services are budgeted in the 2023 Health Special Revenue Fund, Fund No. 2250. (\$135,000.00)

To authorize the Board of Health to modify three existing contracts for language services with Access 2 Interpreters, LLC; Effectiff LLC; and Sign Language USA LLC; to authorize the expenditures to cover these modifications from the 2023 Health Special Revenue Fund; and to declare an emergency. (\$135,000.00).

WHEREAS, the Board of Health has a need to modify an existing contract for language services with Access 2 Interpreters, LLC by increasing the contract amount by \$91,000.00 for a new contract amount of \$249,400.00; with Effectiff LLC by increasing the contract in an amount not to exceed \$28,000.00 for a new contract amount of \$95,000.00; and with Sign Language USA LLC by increasing the contract in an amount not to exceed \$16,000.00 for a new contract amount of \$86,000.00. Total amount needed to increase these contract shall not exceed \$135,000.00; and

WHEREAS, Access 2 Interpreters, LLC; Effectiff LLC; and Sign Language USA LLC have the expertise required to carry out those services; and

WHEREAS, an emergency exists in the usual, daily operations of the Department of Public Health in that it is immediately necessary to authorize the Board to modify these contracts to ensure that there is not a gap in these essential services. Recent, unforeseen events have led to an increased need for language services at CPH and additional funds are required to pay for those services and for the immediate preservation of the public health, peace, property, safety and welfare; and **NOW THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Board of Health is hereby authorized to modify an existing contract for language services with Access 2 Interpreters, LLC by increasing the contract amount by \$91,000.00 for a new contract amount of \$249,400.00; with Effectiff LLC by increasing the contract in an amount not to exceed \$28,000.00 for a new contract amount of

\$95,000.00; and with Sign Language USA LLC by increasing the contract in an amount not to exceed \$16,000.00 for a new contract amount of \$86,000.00. The total amount needed to increase all three contracts shall not exceed \$135,000.00.

SECTION 2. That the expenditure of \$135,000.00 is hereby authorized from the Health Special Revenue Fund, Fund No. 2250, Department of Health, Division No. 5001, in object class 03 - Services, per the accounting codes in the attachment to this ordinance.

SECTION 3. That these contract modifications are in compliance with Chapter 329 of the Columbus City Code.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes necessary to ensure that these contract modifications are properly accounted for and recorded accurately on the city's financial records.

SECTION 6. That for reasons stated in the preamble hereto, which is hereby made a part thereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.