



Legislation Details (With Text)

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File created: 3/25/2024 **In control:** Health, Human Services, & Equity Committee

On agenda: 4/29/2024 **Final action:** 5/1/2024

Title: To authorize the Board of Health to enter into a contract with Sapna Welsh DBA Leverage HR for emotional intelligence training; to authorize an expenditure from the Health Departments Grants Fund to pay the costs thereof; and to declare an emergency. (\$62,825.00)

Sponsors:

Indexes: EBE Participation

Code sections:

Attachments: 1. Legislation Accounting Attachment, 2. RFQ026730 CPH_ Emotional Intelligence Training Services - Executive Summary, 3. Leverage HR Full Scope of Services

Date	Ver.	Action By	Action	Result
5/1/2024	1	CITY CLERK	Attest	
4/30/2024	1	MAYOR	Signed	
4/29/2024	1	COUNCIL PRESIDENT	Signed	
4/29/2024	1	Columbus City Council	Approved	Pass

BACKGROUND: This ordinance authorizes the Board of Health to enter into a contract with Sapna Welsh DBA Leverage HR for emotional intelligence training in an amount not to exceed \$62,825.00. The Board of Health has a need to provide emotional intelligence training for Columbus Public Health staff to enhance key aspects of emotional intelligence, including self-awareness, self-regulation, empathy, social skills, motivation, resilience, and effective communication. These services will be provided remotely and in-person at Columbus Public Health, located at 240 Parsons Avenue. The contract period is from May 1, 2024 through April 30, 2025.

A Request for Proposal (RFP), RFQ026730 "Emotional Intelligence Training Services", was publicly posted to Bonfire via the City of Columbus Vendor Services website from January 24, 2024 until February 14, 2024. 683 vendors registered with the City of Columbus were notified of the RFP. A total of 15 vendors submitted responses to the RFP through Bonfire. The CPH evaluation committee, utilizing established scoring criteria, recommended awarding the contract to Sapna Welsh DBA Leverage HR.

The contract compliance number for Sapna Welsh is CC-031215.

Emergency action is being requested in order to meet grant deliverables by not delaying the start of this contract. Any delay could result in reimbursement for services not being allowed per the grantor.

FISCAL IMPACT: Expenditures to provide these services are budgeted in the Strengthening U.S. Public Health Infrastructure Grant within the Health Departments Grants Fund, Fund No. 2251. (\$62,825.00)

To authorize the Board of Health to enter into a contract with Sapna Welsh DBA Leverage HR for emotional intelligence training; to authorize an expenditure from the Health Departments Grants Fund to pay the costs thereof; and to declare an emergency. (\$62,825.00)

WHEREAS, the Board of Health has a need for emotional intelligence training; and

WHEREAS, A Request for Proposal (RFP), RFQ026730 “Emotional Intelligence Training Services”, was publicly posted to Bonfire via the City of Columbus Vendor Services website from January 24, 2024 until February 14, 2024, and an evaluation committee recommended awarding the contract to Sapna Welsh DBA Leverage HR.; and

WHEREAS, an emergency exists in the usual daily operation of Columbus Public Health in that it is immediately necessary to authorize the Board of Health to enter into a contract with Sapna Welsh DBA Leverage HR in order to meet grant deliverables by not delaying the start of the contract of May 1, 2024, all for the immediate preservation of the public health, peace, property, safety and welfare; and **NOW THEREFORE**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Board of Health is hereby authorized to enter into a contract with Sapna Welsh DBA Leverage HR for emotional intelligence training in an amount not to exceed \$62,825.00 for the period of May 1, 2024 through April 30, 2025.

SECTION 2. That the expenditure of \$62,825.00 is hereby authorized from the Health Departments Grants Fund, Fund No. 2251, Department 50, Division No. 5001, in object class 03 - Services, per the accounting codes in the attachment to this ordinance.

SECTION 3. That this contract is in compliance with Chapter 329 of the Columbus City Code.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance and to make any accounting changes necessary to ensure that this contract is properly accounted for and recorded accurately on the City's financial records.

SECTION 6. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.