



## Legislation Details (With Text)

**File #:** 1819-2010      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 12/10/2010      **In control:** Finance & Economic Development Committee

**On agenda:** 1/31/2011      **Final action:** 2/2/2011

**Title:** To authorize and direct the Finance & Management Director to enter into two (2) UTC contracts for the option to purchase Folding Tables, Chairs, and Carts with Mity-Lite, Inc. and Commercial Concepts & Furnishings to authorize the expenditure of two (2) dollars to establish the contract from the Mail, Print Services and UTC Fund. (\$2.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
2/2/2011	1	CITY CLERK	Attest	
2/1/2011	1	MAYOR	Signed	
1/31/2011	1	Columbus City Council	Approved	Pass
1/31/2011	1	COUNCIL PRESIDENT	Signed	
1/24/2011	1	Columbus City Council	Read for the First Time	
1/4/2011	1	CITY ATTORNEY	Reviewed and Approved	
1/4/2011	1	Finance Drafter	Sent to Clerk's Office for Council	
1/3/2011	1	CITY AUDITOR	Contingent	
1/3/2011	1	CITY AUDITOR	Contingent	
1/3/2011	1	Finance Drafter	Sent for Approval	
1/2/2011	1	Finance Drafter	Sent for Approval	
12/30/2010	1	EBOCO Reviewer	Sent for Approval	
12/30/2010	1	ODI DIRECTOR	Reviewed and Approved	
12/21/2010	1	Finance Drafter	Sent for Approval	
12/17/2010	1	FINANCE DIRECTOR	Reviewed and Approved	
12/15/2010	1	Finance Reviewer	Reviewed and Approved	
12/13/2010	1	Finance - Purchasing Drafter	Sent for Approval	
12/13/2010	1	Finance - Purchasing Reviewer	Reviewed and Approved	

**BACKGROUND:** For the option to purchase Folding Tables, Chairs, and Carts. The contract will provide for the option to purchase folding tables, chairs, and carts to be used by various City agencies. The term of the proposed option contract is two (2) years, through March 31, 2013. The contract may be extended for one (1) additional year, subject to mutual agreement by both parties. The Purchasing Office opened formal bids on November 18, 2010.

The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06 Solicitation SA003755; 44 bids were solicited (MBE:1; FBE:5); Four (4) bids were received (MBE: 0; FBE: 0).

The Purchasing Office is recommending award of a contract to the lowest, responsive, responsible and best bidder as follows:

Mity-Lite, Inc.: cc# 870652595 (expires 2/26/2012)  
Commercial Concepts & Furnishings: cc# 431470896 (expires 5/21/2012)  
Total Estimated Annual Expenditure: \$40,000.00.

These companies are not debarred according to the Federal Excluded Parties Listing or the State Auditor's Findings For Recovery Database.

The following suppliers were deemed non-responsive:

O'Reilly Office LLC was deemed non-responsive as they did not submit their quote on the forms provided for Solicitation No. SA003755, and they did not submit the Addendum - new proposal pages 5C and 5D.  
School Specialty, Inc. was deemed non-responsive as they did not submit the Addendum - new proposal pages 5C and 5D.

Commercial Concepts & Furnishings quoted an alternate chair that was low bid on Item 1. However, the chair does not have a lumbar feature, and does not meet dimensions and weight requirements, as the specified chair.

FISCAL IMPACT: Funding to establish this option contract is budgeted in the Mail, Print Services and UTC Fund. Agencies will be required to obtain approval to expend from their own appropriation.

To authorize and direct the Finance & Management Director to enter into two (2) UTC contracts for the option to purchase Folding Tables, Chairs, and Carts with Mity-Lite, Inc. and Commercial Concepts & Furnishings to authorize the expenditure of two (2) dollars to establish the contract from the Mail, Print Services and UTC Fund. (\$2.00)

WHEREAS, the Purchasing Office advertised and solicited formal bids on November 18, 2010 and selected the lowest, responsive, responsible and best bids. Four (4) bids were received; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, It is necessary to enter into contracts for Folding Tables, Chairs, and Carts to provide for the option to purchase folding tables, chairs, and carts to be used by various City agencies; therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized and directed to enter into the following contracts for an option to purchase Folding Tables, Chairs, and Carts through March 31, 2013 with the option to extend for one (1) additional year in accordance with Solicitation SA003755;

Mity-Lite, Inc.: Award made for items 1, 2, 4, 5, 6, and 8 - 19.  
Commercial Concepts & Furnishings: Award made for items 3 and 7.

SECTION 2. That the expenditure of \$2.00 is hereby authorized from Mail, Print Services and UTC Fund, Organization Level 1: 45-01, Fund: 05-517, Object Level 3: 2140, OCA: 451130, to pay the cost thereof.

SECTION 3. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.