



## Legislation Details (With Text)

**File #:** 1567-2012      **Version:** 1

**Type:** Ordinance      **Status:** Passed

**File created:** 7/5/2012      **In control:** Public Service & Transportation Committee

**On agenda:** 7/30/2012      **Final action:** 8/1/2012

**Title:** To authorize the Director of Public Service to enter into a professional engineering service contract with EMH&T, Inc, for the Signal Installation - Traffic Signal Design Manual project; to amend the 2012 C.I.B; to authorize the appropriation and transfer of funds within the Street and Highway Improvement Fund; to authorize the expenditure of up to \$225,000.00 from the Street and Highway Improvement Fund for the Department of Public Service; and to declare an emergency. (\$225,000.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 1567-2012 Proposal Recommendation Memo

Date	Ver.	Action By	Action	Result
8/1/2012	1	CITY CLERK	Attest	
7/31/2012	1	MAYOR	Signed	
7/30/2012	1	COUNCIL PRESIDENT	Signed	
7/30/2012	1	Columbus City Council	Approved	Pass

**1. BACKGROUND:**

This legislation authorizes the Director of Public Service to enter into a professional engineering services contract with Evans, Mechwart, Hambelton & Tilton, Inc., (EMH&T) for the Traffic Signal Installation - Traffic Signal Design Manual project.

The intent of this project is to provide the City of Columbus, Division of Design and Construction, additional resources to create a traffic signal design manual. The traffic signal design manual will organize existing City of Columbus standards, policies, recommended practices, and typical drawings into one comprehensive formal document. The manual will give the Department of Public Service design and review personnel a reference document to ensure a clear, complete, and concise set of plans to avoid misinterpretation during construction. The manual will provide a centralized source for consultants to utilize for plan preparation and development. In addition, the document will provide the Department of Public Service personnel a reference document which will assure design consistency with consultant designs.

The Department of Public Service, Office of Support Services solicited Requests for Proposals for the Traffic Signal Installation - Traffic Signal Design Manual contract. The project was formally advertised on the Vendor Services web site from May 30, 2012 to June 28, 2012. The city received three (3) responses. All proposals were deemed minimally compliant and were fully evaluated when the Evaluation Committee met on July 2, 2012.

Company Name	City/State	Majority/MBE/FBE/ASN /PHC
EMH&T, Inc.	Columbus, OH	Majority
MS Consultants	Columbus, OH	Majority
Trans Associates	Columbus, OH	Majority

EMH&T, Inc. received the highest score by the evaluation committee and will be awarded the Traffic Signal Installation - Traffic Signal Design Manual contract in an amount up to \$225,000.00.

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against EMH&T, Inc.

**2. FISCAL IMPACT**

Funding for project is available within the Street and Highway Improvement Fund. A C.I.B. amendment is necessary to establish authority in the correct project detail for this expenditure.

**3. CONTRACT COMPLIANCE**

The contract compliance number for Evans, Mechwart, Hambelton & Tilton, Inc. is 310685594 and Expires 9/22/13.

**4. EMERGENCY DESIGNATION**

Emergency action is requested to provide funding for the professional services described above at the earliest possible time to provide for the availability of this manual and assist City Personnel in projects where this manual is needed.

To authorize the Director of Public Service to enter into a professional engineering service contract with EMH&T, Inc, for the Signal Installation - Traffic Signal Design Manual project; to amend the 2012 C.I.B; to authorize the appropriation and transfer of funds within the Street and Highway Improvement Fund; to authorize the expenditure of up to \$225,000.00 from the Street and Highway Improvement Fund for the Department of Public Service; and to declare an emergency. (\$225,000.00)

**WHEREAS**, there is a need to provide professional engineering services for the design of the Traffic Signal Installation - Traffic Signal Design Manual project; and

**WHEREAS**, this project involves engineering services to create a traffic signal design manual; and

**WHEREAS**, this design manual will organize existing City of Columbus standards, policies, recommended practices, and typical drawings into one comprehensive formal document; and

**WHEREAS**, the manual will provide Department of Public Service design and review personnel a reference document to ensure a clear, complete, and concise set of plans to avoid misinterpretation during construction and provide a centralized source for consultants to utilize for plan preparation and development; and

**WHEREAS**, in addition, the document will provide the Department of Public Service personnel a reference document which will assure design consistency with consultant designs; and

**WHEREAS**, The Department of Public Service, Office of Support Services solicited Requests for Proposals for this project; and

**WHEREAS**, EMH&T, Inc, received the highest score by the evaluation committee and will be awarded the contract for this project; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service, in that this legislation should go forth immediately to provide funding for these engineering services for a traffic signal design manual to provide consistency and accuracy among signal projects, thereby preserving the public health, peace, property, safety and welfare; now, therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Service be and hereby is authorized to enter into a professional services contract with EMH&T, Inc, 5500 New Albany Road, Columbus, Ohio 43054, for engineering services associated with the Traffic Signal Installation - Traffic Signal Design Manual project.

**SECTION 2.** That the 2012 Capital Improvement Budget established within ordinance 0368-2012 be and hereby is amended as follows:

Project Number/Project Name/Current CIB Amount/Amended Amount/CIB Amount as Amended

766 / 766999-100000 / Unallocated Balance (Street and Highway Carryover) / \$3,387,772.00 / (\$225,000.00) / \$3,162,772.00

766 / 540007-100034 / Traffic Signal Installation - Traffic Signal Design Manual (Street and Highway Carryover) /

\$0.00 / \$225,000.00 / \$225,000.00

**SECTION 3.** The sum of \$225,000.00 be and is hereby appropriated from the unappropriated balance of the Street and Highway Improvement Fund, Fund 766, and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2012 as follows:

Fund / Project / Project Name / O.L. 01/03 Codes / OCA Code / amount  
766 / 766999-100000 / Unallocated Balance / 06-6600 / 766999 / \$225,000.00

**SECTION 4.** That the transfer of cash and appropriation within the Street and Highway Improvement Fund, number 766, be authorized as follows:

Transfer from:

Fund / Project No. / Project Name / O.L. 01-03 Codes / OCA / Amount  
766 / 766999-100000 / Unallocated Balance / 06-6600 / 766999 / \$225,000.00

Transfer to:

Fund / Project No. / Project Name / O.L. 01-03 Codes / OCA / Amount  
766 / 540007-100034 / Traffic Signal Installation - Traffic Signal Design Manual / 06-6600 / 760734 / \$225,000.00

**SECTION 5.** That the expenditure of up to \$225,000.00, or so much thereof as may be needed, be and hereby is authorized from the Street and Highway Improvement Fund, number 766, Department-Div. 59-12, Division of Design and Construction:

Dept-Div / Fund / Project / Project Name / O.L. 01/03 Codes / OCA Code / amount  
766 / 540007-100034 / Traffic Signal Installation - Traffic Signal Design Manual / 06-6682 / 760734 / \$225,000.00

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 7.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the mayor, or ten days after passage if the mayor neither approves nor vetoes the same.