



## Legislation Details (With Text)

**File #:** 0950-2017      **Version:** 1  
**Type:** Ordinance      **Status:** Passed  
**File created:** 4/3/2017      **In control:** Finance Committee  
**On agenda:** 5/8/2017      **Final action:** 5/11/2017

**Title:** To authorize the Director of Finance and Management to enter into contract with CTL Engineering, Inc. for construction administration services for the construction of Fire Station 35; to authorize the expenditure of \$258,575.00 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$258,575.00)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Ord 0950-2017 Legislation Template

Date	Ver.	Action By	Action	Result
5/11/2017	1	CITY CLERK	Attest	
5/9/2017	1	MAYOR	Signed	
5/9/2017	1	MAYOR	Signed	
5/8/2017	1	COUNCIL PRESIDENT	Signed	
5/8/2017	1	Columbus City Council	Approved	Pass

### BACKGROUND

This legislation authorizes the Director of Finance and Management to enter into contract with CTL Engineering, Inc. in an amount up to \$258,575.00 for construction administration services for the construction of Fire Station 35 at 711 North Waggoner Road. The Department of Finance and Management is coordinating this construction project on behalf of the Department of Public Safety. CTL will provide construction management during the project in coordination with the project manager staffed in the Construction Management Section.

The Department of Public Utilities (DPU) solicited proposals for construction administration services for the Department of Public Utilities' Division of Sewerage and Drainage, Division of Water, and Division of Power, and the Department of Finance and Management's (DOFM) Office of Construction Management pursuant to Columbus City Code 329.26. The solicitation was formally advertised on the Vendor Services web site from October 7, 2016, to November 4, 2016.

It was DPU's and DOFM's intent to have the ability to enter into multiple contracts for construction administration services because of the large number of anticipated capital projects. Four firms submitted proposals and all four firms met the minimum qualifications listed in the Request For Proposals (RFP). Therefore all firms are eligible for contracts with either DPU or DOFM.

<u>Company Name</u>	<u>City/State</u>	<u>Majority/MBE/FBE/ASN /PHC</u>
CTL Engineering, Inc.	Columbus, Ohio	ASN
DLZ Ohio, Inc.	Worthington, Ohio	Minority
Prime AE Group	Columbus, Ohio	ASN
Stantec Consulting Services	Columbus, Ohio	Majority

Under separate ordinance, DPU may request to enter into contract with one or more of the firms listed above.

Upon review of the proposals, DOFM selected CTL Engineering, Inc. as the firm to provide construction administration services for the construction of Fire Station 35 at 711 North Waggoner Road.

Searches in the System for Award Management (Federal) and the Findings for Recovery list (State) produced no findings against CTL Engineering, Inc.

**CONTRACT COMPLIANCE:** The vendor account number for CTL Engineering, Inc. is 004209 and expires 8/3/18.

**FISCAL IMPACT:** This ordinance authorizes an expenditure of \$258,575.00 from the Construction Management Capital Fund with CTL Engineering, Inc. for construction administration services related to the construction of Fire Station 35. The Office of Construction Management budgeted \$260,000.00 in the capital fund for these services.

**EMERGENCY DESIGNATION:** Emergency action is requested to provide necessary construction administration services funding and to prevent unnecessary delays in the Department of Public Safety's Capital Improvement Program.

To authorize the Director of Finance and Management to enter into contract with CTL Engineering, Inc. for construction administration services for the construction of Fire Station 35; to authorize the expenditure of \$258,575.00 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$258,575.00)

**WHEREAS,** the Director of Finance and Management has identified the need to enter into a professional service contract to provide construction administration services for the construction of Fire Station 35, and

**WHEREAS,** this ordinance authorizes the Director of Finance and Management to enter into contract with CTL Engineering, Inc. for the provision of construction administration services, and

**WHEREAS,** funds are budgeted in the Construction Management Capital Improvement Fund within the Department of Finance and Management, and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Safety, Division of Fire, in that it is immediately necessary to authorize the Director of Finance and Management to enter into contract with CTL Engineering, Inc. so that funding can be made available for necessary construction administration services for capital improvement projects, thereby preserving the public health, peace, property, safety and welfare; now, therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Finance and Management be and is hereby authorized to enter into contract with CTL Engineering, Inc. for construction administration services for the construction of Fire Station 35.

**SECTION 2.** That the expenditure of \$258,575.00, or so much thereof that may be necessary in regard to the action authorized in SECTION 1, is hereby authorized in the Construction Management Capital Improvement Fund 7733, in Object Class 06 - Capital Outlay per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the

unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 6.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.