



Legislation Details (With Text)

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Title: To authorize the Finance and Management Director to enter into two (2) contracts for the option to purchase Office Chairs with Continental Office Furniture and King Business Interiors Inc.; to authorize the expenditure of \$2.00 from General Budget Reservation BRPO001670; and to declare an emergency. (\$2.00).

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Attachments:

Date	Ver.	Action By	Action	Result
3/2/2022	1	CITY CLERK	Attest	
3/1/2022	1	MAYOR	Signed	
2/28/2022	1	COUNCIL PRESIDENT	Signed	
2/28/2022	1	Columbus City Council	Approved	Pass

BACKGROUND: This legislation authorizes the Finance and Management Director to establish two (2) Universal Term Contracts (UTCs) for the option to purchase Office Chairs with Continental Office Furniture, and King Business Interiors Inc. Office chairs are used by all City agencies to meet the seating needs of personnel in various work environments. The term of the proposed option contract would be approximately two (2) years, expiring April 30, 2024, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on January 6, 2022. In addition, the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001670.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ020525). Three (3) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Continental Office Furniture, CC# CC006118, expires 1/11/2024, Items 3-4 (Groupe Lacasse/United Chair); and 10 (Herman Miller), \$1.00

King Business Interiors Inc., CC# WBE005688, expires 2/28/2024, Items 1-2 (Global), 3-4 (Groupe Lacasse/United Chair); 5-6 (9 to 5 Seating), 7-8 (Hon), 9 (Allseating) and 11-12 (SitOnIt), \$1.00

Total Estimated Annual Expenditure: \$200,000.00, All City Agencies

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because office chairs and various seating is needed for use in offices and other work settings.

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001670. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) contracts for the option to purchase Office Chairs with Continental Office Furniture and King Business Interiors Inc.; to authorize the expenditure of \$2.00 from General Budget Reservation BRPO001670; and to declare an emergency. (\$2.00).

WHEREAS, the Office Chairs UTC will provide for the purchase of office chairs used by all City agencies to meet seating needs of personnel in various work environments; and,

WHEREAS, the Purchasing Office advertised and solicited formal bids on and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, an emergency exists in the usual daily operation of various city agencies in that it is necessary to authorize the Finance and Management Director to immediately enter into two (2) Universal Term Contracts for the option to purchase Office Chairs to ensure that various seating continues to be provided for employees to perform tasks, thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contracts for the option to purchase Office Chairs in accordance with Request for Quotation RFQ020525 for a term of approximately two (2) years, expiring April 30, 2024 with the option to renew for one (1) additional year, as follows:

Continental Office Furniture, Items 3-4 (Groupe Lacasse/United Chair); and 10 (Herman Miller), \$1.00
King Business Interiors Inc., Items 1-2 (Global), 3-4 (Groupe LaCasse/United Chair); 5-6 (9 to 5 Seating), 7-8 (Hon), 9 (Allseating) and 11-12 (SitOnIt), \$1.00

SECTION 2. That the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001670 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.