



Legislation Details (With Text)

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File created: 11/21/2007 **In control:** Administration Committee
On agenda: 12/10/2007 **Final action:** 12/13/2007
Title: To authorize the Director of Human Resources to expend \$30,000 from the Employee Benefits Trust Fund, Fund 502, to purchase needed supplies and printing services; and to declare an emergency.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
12/13/2007	1	ACTING CITY CLERK	Attest	
12/12/2007	1	MAYOR	Signed	
12/10/2007	1	Columbus City Council	Approved	Pass
12/10/2007	1	COUNCIL PRESIDENT	Signed	
11/29/2007	1	HR Drafter	Sent for Approval	
11/29/2007	1	ODI DIRECTOR	Reviewed and Approved	
11/29/2007	1	HR Drafter	Sent for Approval	
11/29/2007	1	Auditor Reviewer	Reviewed and Approved	
11/29/2007	1	CITY AUDITOR	Reviewed and Approved	
11/29/2007	1	HR Drafter	Sent for Approval	
11/29/2007	1	CITY ATTORNEY	Reviewed and Approved	
11/29/2007	1	HR Drafter	Sent to Clerk's Office for Council	
11/28/2007	1	Finance Reviewer	Reviewed and Approved	
11/28/2007	1	FINANCE DIRECTOR	Reviewed and Approved	
11/27/2007	1	HR Drafter	Sent for Approval	
11/27/2007	1	Finance Reviewer	Reviewed and Approved	
11/26/2007	1	HR DIRECTOR	Reviewed and Approved	
11/21/2007	1	HR Drafter	Sent for Approval	

The City of Columbus offers a full health benefits package to city employees pursuant to their union groups. These benefits include medical, pharmacy, dental, vision, life, disability, and COBRA coverage. The Employee Benefits/Risk Management section of the Human Resources Department maintains an Employee Benefits Booklet to inform employees of their benefits as defined by union contracts and City of Columbus policy.

The Employee Benefits Booklet is currently under revision. This legislation authorizes the Human Resources Director to purchase supplies and printing services for the revised Employee Benefits Booklets. The purchase of these revised Benefits Booklets will

assist the City in its continued efforts to provide comprehensive insurance coverage to our employees.

FISCAL IMPACT: During the 2007 budget process, City Council appropriated \$30,000 within the Employee Benefits Trust Fund, Fund 502, 46-01 account for the printing of these booklets. This ordinance will authorize the use of \$30,000 to purchase these supplies and printing services.

This ordinance is submitted as emergency so as to allow for the financial transaction to be posted in the City's accounting system as soon as possible. Up-to-date financial posting promotes accurate accounting and financial management.

To authorize the Director of Human Resources to expend \$30,000 from the Employee Benefits Trust Fund, Fund 502, to purchase needed supplies and printing services; and to declare an emergency.

WHEREAS, the City of Columbus, with the full support of the City Council is committed to providing necessary and adequate resources to administer insurance benefits to eligible city employees; and

WHEREAS, the purchase of supplies and printing services will significantly enhance the City's effort to provide an explanation of employee benefits, including health, pharmacy, dental, vision, life, disability, and COBRA; and

WHEREAS, an emergency exists in the usual daily operation of the City of Columbus in that it is immediately necessary to purchase supplies and printing services and to allow for up-to-date financial postings, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS

SECTION 1: That the Human Resources Director is hereby authorized to purchase necessary supplies and printing services for the benefit of the Employee Benefits/Risk Management section of the Human Resources Department, and to expend \$30,000 from the Employee Benefits Trust Fund, Fund 502:

Division: 4602 | OL1: 03 | OL3: 3352 | OCA: 450882 | Amount: \$30,000

SECTION 2: That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from, and after its passage and approval by the Mayor or ten days after passage, if the Mayor neither approves or vetoes the same.