



Legislation Details (With Text)

File #: 0730-2008 **Version:** 1

Type: Ordinance **Status:** Passed

File created: 4/21/2008 **In control:** Finance & Economic Development Committee

On agenda: 5/5/2008 **Final action:** 5/7/2008

Title: To authorize the Finance and Management Director to enter into contract for the Office of Construction Management with Schooley Caldwell Associates, Inc. for design services necessary for the renovation and construction of two conference rooms and an office in City Hall, 90 West Broad Street; to authorize the expenditure of \$86,000.00 from the Construction Management Capital Improvement Fund, and to declare an emergency. (\$86,000.00).

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
5/7/2008	1	CITY CLERK	Attest	
5/6/2008	1	MAYOR	Signed	
5/5/2008	1	Columbus City Council	Approved	Pass
5/5/2008	1	COUNCIL PRESIDENT	Signed	
4/25/2008	1	Finance Drafter	Sent for Approval	
4/25/2008	1	CITY ATTORNEY	Reviewed and Approved	
4/25/2008	1	Finance Drafter	Sent to Clerk's Office for Council	
4/24/2008	1	Finance Reviewer	Reviewed and Approved	
4/24/2008	1	Finance Drafter	Sent for Approval	
4/24/2008	1	ODI DIRECTOR	Reviewed and Approved	
4/23/2008	1	Finance Drafter	Sent for Approval	
4/23/2008	1	Auditor Reviewer	Reviewed and Approved	
4/23/2008	1	CITY AUDITOR	Reviewed and Approved	
4/22/2008	1	Finance Reviewer	Reviewed and Approved	
4/22/2008	1	Finance Reviewer	Reviewed and Approved	
4/22/2008	1	FINANCE DIRECTOR	Reviewed and Approved	
4/21/2008	1	Finance Reviewer	Reviewed and Approved	
4/21/2008	1	Finance Reviewer	Reviewed and Approved	

Background: This legislation authorizes the Finance and Management Director to enter into a professional services contract for the Office of Construction Management with Schooley Caldwell Associates for the renovation of two conference rooms and an office within City Hall, 90 West Broad Street. The design services are needed in order to convert the Mayor's current conference room into an office, to renovate the existing Council Conference Room for use by the Mayor's Office and to create a new conference room for

City Council in the northwest corner of City Hall, Second Floor. The Mayor's current conference room is too small to conduct most necessary meetings and lacks the proper level of technology. The City Council conference room is also lacking in necessary technology.

Requests for Statements of Qualification were formally advertised and returned on March 11, 2008. The City received two proposals, from Schooley Caldwell Associates and Meyers Associates. However, Meyers was ruled non-responsive. A five-person committee evaluated the proposals, consisting of two members from the Office of Construction Management, one member from the Mayor's Office, one member from the Technology Department, and one member from the Equal Business Opportunity Commission Office. The committee agreed the proposal submitted by Schooley Caldwell Associates demonstrated the best understanding of the project. The Finance and Management Director agreed with this assessment.

Emergency action is requested so that the needed design can be completed as soon as possible, thereby allowing the Mayor's Office and City Council to complete the necessary renovations in a timely manner, in order to better serve the public.

Fiscal Impact: The total amount of this contract is \$86,000.00. The base contract is \$80,000.00. The additional \$6,000.00 is for necessary allowances. Sufficient funding is available in the Construction Management Capital Improvement Fund.

Schooley Caldwell Associates., Contract Compliance #31-0972509, expiration date 10/06/2008.

To authorize the Finance and Management Director to enter into contract for the Office of Construction Management with Schooley Caldwell Associates, Inc. for design services necessary for the renovation and construction of two conference rooms and an office in City Hall, 90 West Broad Street; to authorize the expenditure of \$86,000.00 from the Construction Management Capital Improvement Fund, and to declare an emergency. (\$86,000.00).

WHEREAS, the Finance and Management Department, Office of Construction Management, desires to contract with a professional services company for design services for the renovation and construction of two conference rooms and an office in City Hall, 90 West Broad Street, and

WHEREAS, it is necessary to construct and renovate said conference rooms and an office so that the Mayor and City Council can conduct meetings in conference rooms that are properly sized and equipped with modern technology, and

WHEREAS, a five-person evaluation committee recommended the proposal of Schooley Caldwell Associates, Inc. as the best and most responsive, and

WHEREAS, it is the recommendation of the Finance and Management Director to contract with Schooley Caldwell Associates, Inc. for these design services, and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Office of Construction Management, in that it is immediately necessary to authorize the Finance and Management Director to contract with Schooley Caldwell Associates, Inc. for design services for the construction and renovation of two conference rooms and an office in City Hall, 90 West Broad Street, thereby allowing the renovations to be completed in a timely manner, allowing the Mayor's Office and the City Council to better serve the public, thereby preserving the public health, peace, property, safety, and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into contract on behalf of the Office of Construction Management with Schooley Caldwell Associates, Inc. for the design of the construction and renovation of two conference rooms and an office in City Hall, 90 West Broad Street.

SECTION 2. That the expenditure of \$86,000.00, or so much thereof that may be necessary in regard to the action authorized in SECTION 1, be and is hereby authorized and approved as follows:

Division: 45-50
Fund: 733
Project: 570031
OCA Code: 733000
Object Level 1: 06

Object Level 3: 6680
Amount: \$86,000.00

SECTION 3. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 4. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.