



Legislation Text

File #: 1470-2023, Version: 1

1. BACKGROUND

This ordinance authorizes the Director of the Department of Public Utilities to renew (#3) a professional engineering services agreement with Burgess & Niple, Inc. for the General Engineering Consultant Services #4 agreement, CIP 650260-100300. The General Engineering Consultant Services (GEC) #4 Project is necessary to provide technical and engineering assistance to the Department of Public Utilities (DPU).

General Engineering Consultant (GEC) Services are necessary to provide technical and engineering assistance to the Department of Public Utilities (DPU). Initial services are for Division of Sewerage and Drainage (DOSD) facilities. Additional DPU facilities may be added in the future. The GEC services may include the following tasks for small projects: investigations, inspections and evaluations of existing conditions, surveying, preparation of engineering or architectural drawings and specifications, review of contractors’ submittals including shop drawings, maintenance and operation (M&O) manuals, Standard Operating Procedures (SOPs). The GEC services may also include assistance with new equipment or systems start-up and commissioning, instrumentation & control (I&C) work such as Human Machine Interface (HMI) and Programmable Logic Controller (PLC) programming, uploading documents onto the City’s Project Management Information System (PMIS), computerized maintenance software, preparation of record plan drawings for small projects, technical assistance in the preparation of Facilities/Equipment Maintenance (FEM) documents, and other similar related tasks. Small projects that may, on occasion, require engineering services under this contract include small Capital Improvement Projects (formerly known as “Plant Improvement Projects” or “PIPs”) and FEM service contracts.

The small Capital Improvement Projects (CIP) will vary in nature and can include replacement and upgrade of equipment, materials, structural features, electrical, or instrumentation & control (I&C) work and their associated appurtenances that have served its useful life.

The actual construction and commissioning of upgrades in the several facilities will generally be accomplished by others.

Planning Area: 99 - Citywide

1.1 Amount of additional funds to be expended: \$500,000.00

Original Contract Amount	\$425,000.00
Renewal #1	\$500,000.00
Renewal #2	\$500,000.00
<u>Renewal #3 (Current)</u>	<u>\$500,000.00</u>
Current Total	\$1,925,000.00

1.2. Reason other procurement processes are not used:

The funding provided by this contract renewal is for continuation of the existing work of the contract. In so much as work was planned for and anticipated within the original procurement, it is not reasonable or cost effective to undertake a new procurement to acquire these services.

1.3. How the cost of renewal was determined:

The cost of the renewal was determined in the original contract and apportioned the work annually.

2. THE PROJECT TIMELINE: The contract duration is for four (4) years, starting upon the date of Contract Execution (January 21, 2020). The professional services shall be funded by incremental appropriation, through the use of

approximately annual modifications. This is the final planned renewal for this project.

3. CONTRACT COMPLIANCE INFORMATION

31-0885550 | MAJ | Exp. 2/9/2024 | Vendor # 004425. Burgess and Niple’s certification was in good standing at the time of the contract renewal.

4. MINORITY AND WOMAN OWNED BUSINESS ENTERPRISE & SMALL LOCAL BUSINESS ENTERPRISE PROGRAM

This contract was put in place prior to the implementation of the City of Columbus MBE/WBE Program and is not subject to the requirements of that program. Burgess and Niple, Inc. is classified as a majority company by the City’s Office of Diversity and Inclusion. Per the attached Utilization Plan, there is one subcontractor planned to be used on this contract and that subcontractor is certified as an MBE by the City’s Office of Diversity and Inclusion. The dollar amount of work to be performed by that subcontractor has not yet been identified as tasks to be performed under this contract are still to be determined.

As part of their proposal, Burgess and Niple, Inc. has proposed the following four subcontractors to perform contract work:

<u>Company Name</u>	<u>City/State</u>	<u>ODI Certification Status</u>
Prime AE.	Columbus, OH	MAJ
Affinity Infrastructure Llc	Columbus, OH	MAJ
Advanced Engineer Consultants	Dublin, OH	MBE
CDM Smith Inc	Columbus, OH	MAJ

5. FISCAL IMPACT

Funds are appropriated and available for this project number within the Sanitary General Obligation Fund, Fund 6109, for this expenditure.

To authorize the Director of Public Utilities to enter into a contract renewal with Burgess and Niple for the General Engineering Consultant Services #4 project; and to expend up to \$500,000.00 from the Sanitary Bond Fund for the project. (\$500,000.00)

WHEREAS, the Department of Public Utilities is engaged in the General Engineering Consultant Services #4 Renewal project; and

WHEREAS, Contract PO210101 was authorized by Ordinance 2999-2019 for the General Engineering Consultant Services #4 Renewal project; and

WHEREAS, a planned contract renewal with Burgess and Niple, Inc. is needed to provide funding for the work that will be performed this year; and

WHEREAS, it is necessary to expend funds from the Sanitary General Obligations Bond Fund to pay for the contract renewal; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Public Utilities, Division of Sewerage and Drainage, to authorize the Director to renew (#3) an agreement with Burgess & Niple, Inc. for the General Engineering Consultant (GEC) Services #4; and **now therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities is hereby authorized to renew an existing agreement with Burgess & Niple, Inc., 5085 Reed Rd., Columbus, OH 43220; for the General Engineering Consultant (GEC) Services #4, in

accordance with the terms and conditions as shown in the contract on file in the office of the Division of Sewerage and Drainage.

SECTION 2. That the Director of Public Utilities is hereby authorized to expend up to \$500,000.00 from the Sanitary G.O. Fund 6109 per the accounting codes attached to this ordinance.

SECTION 3. Funds are hereby deemed appropriated and expenditures and transfers authorized to carry out the purposes of this ordinance and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 5. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project

SECTION 6. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.