



Legislation Text

File #: 0348-2013, Version: 1

BACKGROUND: To authorize the Director of the Recreation and Parks Department to enter into contract with an instructor who will provide visual arts studio instruction between March 1, 2013 and February 28, 2014 at the Cultural Arts Center. The Cultural Arts Center has been a leader in visual arts studio instruction for 30 years and the public has come to rely on the center. This instructor, Kathy Grace, has unique skills, abilities and teaching experience; therefore, the Department is requesting that the bidding requirements of Columbus City Code Chapter 329 be waived pursuant to Section 329.27.

In 2012, the Department spent \$24,552.03 for Ms. Grace's contracts. In 2013, the Department anticipates the need to encumber an amount not to exceed a total of \$28,000.00. Expenditures for this contract will be entirely reimbursed by student registration fees. Individual purchase orders will be set up each session or a group of sessions not to exceed the amount of \$28,000.00 payable to Ms. Grace. Ms. Grace will receive \$40 from each student that registers for one of her three-hour classes each held for eight weeks. The Cultural Arts Center offers six, eight-week sessions per year.

Contract compliance number Grace = 196444763

FISCAL IMPACT: \$28,000.00 is budgeted from the Recreation and Parks Operating Fund to meet the financial obligation this contract.

Emergency action is requested so this contract can be processed as funding is in place for necessary expenditures, and so that no classes will need to be cancelled.

To authorize the Director of Recreation and Parks to enter into contract with one visual arts studio instructor for the Cultural Arts Center throughout 2013 and the first two months of 2014; to set up an Auditor's certificate to establish purchase orders for the 2013 budget year; to waive the competitive bidding requirements of Chapter 329 of the Columbus City Codes; to authorize the expenditure of \$28,000.00 from the Recreation and Parks Fund; and to declare an emergency. (\$28,000.00)

WHEREAS, the Director of Recreation and Parks desires to enter into contract with a visual arts studio instructor for the Cultural Arts Center; and

WHEREAS, the instructor will provide classes throughout the year and the expenditures will be entirely reimbursed by class registration fees; and

WHEREAS, pursuant to Columbus City Code Section 329.27, it is in the best interest of the City of Columbus to waive the competitive bidding requirements of Chapter 329 in order to contract with Kathy Grace for visual arts studio instructional classes at the Cultural Arts Center from March 1, 2013 through February 28, 2014; and

WHEREAS, an emergency exists in the usual daily operation of the City of Columbus, Department of Recreation and Parks, in that it is immediately necessary to enter into said agreements as funding is currently in place for said expenditures and to prevent the cancellation of any classes; **NOW, THEREFORE**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

Section 1. That the Director of Recreation and Parks be and he is hereby authorized and directed to enter into contract with instructor Kathy Grace to provide visual arts studio instruction at the Cultural Arts Center from March 1, 2013 to February 28 , 2014.

Section 2. Pursuant to Columbus City Code Section 329.27, it is in the best interest of the City of Columbus to waive the competitive bidding requirements of Chapter 329 in order to contract with Kathy Grace for visual arts studio instruction.

Section 3. That the expenditure of \$28,000.00, or so much thereof as may be necessary, be and is hereby authorized from the Recreation and Parks Operating Fund as follows, to pay the cost thereof:

<u>Fund Type</u>	<u>Division</u>		<u>Fund</u>	<u>OCA Code</u>	<u>Obj. Level 3</u>	<u>Amount</u>
R&P Operating	51-01	285	510628	3346		\$28,000.00

Section 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this legislation.

Section 5. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or 10 days after passage if the Mayor neither approves nor vetoes the same.