



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1127-2015, **Version:** 1

BACKGROUND: This ordinance is for the option to enter into contracts for the Rental of Uniforms and Building Maintenance Supplies. The proposed contract will be in effect from the date of execution by the City to and including May 31, 2018, with the option to extend one additional year, subject to mutual agreement by both parties, in accordance with formal bid SA005786. The Purchasing Office opened formal bids on March 26, 2015.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Chapter 329 (Solicitation No. SA005786). One hundred seventy-six (176) bids were solicited (M1A: 1,; F1:0); Two (2) bids was received.

The Purchasing Office is recommending award of two (2) contracts to the lowest, responsive, responsible, and best bidder as follows:

Unifirst Corporation, CC# 042103460, Expires: 3/12/2017

City Apparel, CC# 208765780, Expires: 3/9/2017

Total Estimated Annual Expenditure: \$180,000.00

Unifirst was low on items 1-29 and 35A-35C. City Apparel was low on items 30A-34D.

These companies are not debarred according to the Excluded Parties listing of the Federal Government and are not listed in the Auditor of States database for Findings for Recovery.

This ordinance is being submitted as an emergency because without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

FISCAL IMPACT: Funding to establish this option contract is budgeted from the General Fund. City agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into contracts for the Rental of Uniforms and Building Maintenance Supplies with Unifirst Corporation and City Apparel; to authorize the expenditure of two (2) dollars to establish the contract from the General Fund; and to declare an emergency. (\$2.00)

WHEREAS, the Purchasing Office advertised and solicited formal bids on March 26, 2015 and selected the lowest, responsive, responsible and best bids, and

WHEREAS, this ordinance addresses the Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for all city agencies to efficiently maintain its supply chain and service to the public; and

WHEREAS, in order to ensure the rental of non-safety uniforms and building maintenance supplies on a weekly, bi-weekly or monthly basis without interruption, and to ensure items rented under this contract will remain in force, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management, Purchasing Office, in that it is immediately necessary to enter into a contract for the Rental of Uniforms and Building Maintenance Supplies thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contracts for the Rental of Uniforms and Building Maintenance Supplies for the term ending May 31, 2018 with the option to extend for one (1) additional one-year period in accordance with Solicitation No. SA005786 as follows:

Unifirst Corporation: Item 1 - 29, and 35A - 35C: Amount \$1.00

City Apparel: Item 30A - 34D: Amount \$1.00

SECTION 2. That the expenditure of \$2.00 is hereby authorized from the General Fund, Organization Level 1: 45-01, Fund: 10, Object Level 3: 2270, OCA: 450047, to pay the cost thereof.

SECTION 3. That for the reason stated in the preamble here to, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.