



Legislation Text

File #: 0340-2024, **Version:** 1

BACKGROUND: This legislation authorizes the Director of Public Utilities to enter into an Indefinite Quantity Agreement with Snappy App, Inc. for a Recognition Program Management Service to offer personalized options for employee recognition gifts for completion of the annual safety incentive program for the Department of Public Utilities employees.

The Department of Public Utilities publicly advertised for Request for Proposals in accordance with Section 329 of Columbus City Code (RFQ026207). Ninety (90) vendors (9-EBE, 2-EBE/MBE, 1-EBE/MBE/WBE, 1-EBE/VBE, 58-MAJ, 13-MBE, 1-MBE/VBE, 5-WBE) were solicited and three (3 MAJ) proposals were received on November 3, 2023.

After a review of the proposals, the Department of Public Utilities recommends awarding a contract to Snappy App, Inc. as the vendor that best meets the needs of the Department. The contract will be for a period of one (1) year from the date of execution.

A transfer is needed between object classes from the 2024 Director's Office-Safety Section Operating Fund budget, which is split among Electricity, Water, Sanitary Sewer, and Stormwater Operating Funds (Fund 6100) in order to reallocate funds for this purchase.

SUPPLIER: Snappy App, Inc., vendor #047195, cc exp #11/3/25, majority

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: \$33,700.00 is budgeted and needed for this service. **This ordinance is contingent on the passage of the 2024 Operating Budget, Ordinance 3012-2023.**

\$0.00 was spent in 2023

\$0.00 was spent in 2022

To authorize the Director of the Department of Public Utilities to enter into contract with Snappy App, Inc. for a Recognition Program Management Service for the Department of Public Utilities in accordance with RFQ026207; to authorize the transfer of \$33,700.00 between object classes; to authorize the expenditure of \$33,700.00 split among the Electricity, Water, Sanitary Sewer, and Stormwater Operating Funds; (\$33,700.00)

WHEREAS, the Department of Public Utilities wishes to contract with a vendor for a Recognition Program Management Service to offer personalized options for employee recognition gifts for completion of the annual safety incentive program; and

WHEREAS, the Department of Public Utilities solicited Request for Proposals for a Recognition Program Management Service (RFQ026207) in accordance with relevant provisions of Columbus City Code Chapter 329 relating to awarding contracts through requests for proposals. Three (3) Requests for Proposal (RFP) were received on November 3, 2023;

and

WHEREAS, the Department of Public Utilities reviewed the proposals and determined that Snappy App, Inc. best meets the needs of the program; and

WHEREAS, the contract amount will be utilized to provide services under this contract related to the annual safety incentive program for use throughout the Department of Public Utilities; and

WHEREAS, the Department of Public Utilities has a need to transfer \$33,700.00 between object classes from the 2024 Director's Office-Safety Section Operating Fund budget, which is split among Electricity, Water, Sanitary Sewer, and Stormwater Operating Funds, to reallocate funds for this purchase; and

WHEREAS, it is necessary to authorize the expenditure of up to \$33,700.00 from the 2024 Director's Office-Safety Section Operating Fund split among the Electricity, Water, Sanitary Sewer, and Stormwater Operating Funds; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Public Utilities to authorize the Director to enter into an agreement with Snappy App, Inc. for the implementation of a Recognition Management Service for the Department of Public Utilities; **now, therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of the Department of Public Utilities be and is hereby authorized to enter into contract for implementation of the Recognition Management Service with Snappy App, Inc., in accordance with the terms on file in the office of the Department of Public Utilities.

SECTION 2. The said firm shall conduct the work to the satisfaction of the Director of Public Utilities.

SECTION 3. That the transfer of \$33,700.00 or so much thereof as may be needed is hereby authorized between object classes from the 2024 Director's Office-Safety Section Operating Fund budget, which is split among Electricity, Water, Sanitary Sewer, and Stormwater Operating Funds, per the accounting codes in the attachment to this ordinance.

SECTION 4. That the expenditure of \$33,700.00 in Object Class 03 Services per the accounting codes in the attachment to this Ordinance are hereby authorized.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 7. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.