



Legislation Text

File #: 1478-2020, Version: 1

**BACKGROUND:** This legislation authorizes the Finance and Management Director to enter into a contract on behalf of the Office of Construction Management with BBCO Design, LLC for the design of a renovation project related to a Police and Fire Joint Safety Administrative Building to be located at 1185 E. Broad Street. The purpose of the Police and Fire Joint Safety Administrative Building is to design an approximately 13,000 square-foot 2-story facility that will be utilized as office, conference room, and workstation space for both the Police and Fire Divisions. The project is to include a facility condition assessment of structure, facade, and MEP, as well as design of the security, fire alarm, technology, elevator, parking, roof, perimeter drainage, FFE, and signage.

The Department of Finance and Management, Office of Construction Management, solicited Request for Proposals for the design of the Police and Fire Joint Safety Administrative Building. The project was formally advertised on the Vendor Services website. On February 18, 2020 the City received six (6) responses (0 AS1, 1 FBE, 1 MBE,) as listed. All proposals were deemed responsive and were fully evaluated by the Evaluation Committee:

<u>Company</u>	<u>City</u>	<u>AS1/FBE/MBE</u>
Abbot Studios, LLC	Columbus	EBOCC
BBCO Design, LLC	Upper Arlington	FBE
MS Consultants	Columbus	EBOCC
Mull & Weithman Architects, Inc.	Columbus	EBOCC
Prime AE Group	Columbus	MBE
Star Consultants	Columbus	MBE

BBCO Design, LLC received the highest score by the evaluation committee. The Office of Construction Management is therefore recommending the contract award to BBCO Design, LLC.

BBCO Design, LLC Contract Compliance No. 27-1134922, expiration date March 31, 2022.

**Fiscal Impact:** This legislation authorizes an expenditure of \$451,709.00 from the Safety Voted Bond Fund with BBCO Design, LLC for the design of Police and Fire Joint Administrative Building at 1185 East Broad Street.

To amend the 2019 Capital Improvement Budget; to authorize the Director of Finance and Management to enter into a contract, on behalf of the Office of Construction Management, with BBCO Design, LLC for the design of the Police and Fire Joint Safety Administrative Building; to authorize the transfer of \$451,709.00 between projects within the Safety Voted Bond Fund; to authorize the expenditure of \$451,709.00 from the Safety Voted Bond Fund; and to declare an emergency. (\$451,709.00)

**WHEREAS,** it is necessary to amend the 2019 Capital Improvement Budget and to authorize the transfer between projects within the Safety Voted Bond Fund; and

**WHEREAS,** the Finance and Management Department, Office of Construction Management, desires to enter into a contract for the design of the Police and Fire Joint Safety Administrative Building at 1185 East Broad Street; and

**WHEREAS,** the Office of Construction Management, solicited Request for Proposals for the Police and Fire Joint Safety Administrative Building and BBCO Design, LLC received the highest score by the evaluation committee; and

**WHEREAS,** it is necessary to authorize the expenditure of \$451,709.00 from the Safety Voted Bond Fund; and

**WHEREAS**, an emergency exists in the usual daily operation of the Finance and Management Department, Office of Construction Management, in that it is immediately necessary to authorize the Director of Finance and Management to enter into a contract with BBCO Design, LLC in order to expedite the design work thereby, preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into a contract, on behalf of the Office of Construction Management, with BBCO Design, LLC. for the design of the Police and Fire Joint Safety Administrative Building at 1185 East Broad Street.

**SECTION 2.** That the 2019 Capital Improvement Budget authorized by ordinance 1326-2019 be amended as follows to establish sufficient authority for this project:

**Project Name/ Project Number /Current Authority /Revised Authority /Difference**

**Fund 7701**

Fire Station 16 /P340153-100000/ \$1,098,911 / \$647,202 / (\$451,709.00)

Police & Fire Joint Administrative Building /P330067-100000 / \$0 / \$451,709.00 / \$451,709.00

**SECTION 3.** That the transfer of \$451,709.00, or so much thereof as may be needed, is hereby authorized within Fund 7701 (Safety Voted Bond Fund), from Dept-Div 3004, Project P340153-100000 (Fire Station 16), Object Class 06 (Capital Outlay) to Fund 7701 (Safety Voted Bond Fund), Dept-Div 3003, P330067-100000 (Police & Fire Wellness Joint Safety Administrative Building), Object Class 06 (Capital Outlay) per the accounting codes in the attachment to this ordinance.

**SECTION 4.** That the expenditure of \$451,709.00, or so much thereof as may be needed, is hereby authorized in Fund 7701 (Safety Voted Bond Fund), in Dept-Div 3003, P330067-100000 (Police and Fire Joint Safety Administrative Building), in Object Class 06 (Capital Outlay) per the accounting codes in the attachment to this ordinance.

**SECTION 5.** That the monies in the foregoing sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 6.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 7.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 8.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 9** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

