



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #: 1461-2010, Version: 1**

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**BACKGROUND:** For the option to establish a UTC contract to purchase Adobe Software for the Division of Technology. The contract will provide for the purchase of Adobe catalog items for use throughout the City of Columbus. The term of the proposed option contract would be three (3) years, expiring September 30, 2013, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on August 26, 2010.

The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06 (Solicitation No. SA003673). One Hundred Seventy Six (176) bids were solicited: (M1A-5, F1-6). One bid was received.

The sole bidder is acceptable. The Purchasing Office is recommending award to the lowest, responsive, responsible and best bidder:

SHI International, MAJ, CC# 22-3009648 expires 11/16/2011, All Adobe Software Items, \$1.00  
Total Estimated Annual Expenditure: \$ 50,000.00

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search. This ordinance is being submitted as an emergency because, without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

**FISCAL IMPACT:** Funding to establish this option contract is budgeted in the Mail, Print Services and UTC Fund Account. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize and direct the Finance and Management Director to enter into a contract for the option to purchase Adobe Software with SHI International, to authorize the expenditure of \$1.00 to establish the contract from the Mail, Print Services and UTC Fund Account; and to declare an emergency. (\$1.00)

WHEREAS, the Purchasing Office advertised and solicited formal bids on August 26, 2010 and selected the lowest, responsive, responsible and best bidder; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, in order to maintain a supply of Adobe Software, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Purchasing Office in that it is immediately necessary to enter into a contract for an option to purchase Adobe Software, thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director be and is hereby authorized and directed to enter into the following contract for the option to purchase Adobe Software in accordance with Solicitation No. SA003673 for a term of approximately three (3) years, expiring September 30, 2013, with the option to renew for one (1) additional year, as follows:

SHI International, All Adobe Software Items, Amount: \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from Mail, Print Services and UTC Fund, Organization Level 1: 45-

01, Fund: 05-517, Object Level 3: 2270, OCA: 451130, to pay the cost thereof.

SECTION 3. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.