



## Legislation Text

---

**File #: 3328-2023, Version: 1**

---

**BACKGROUND:** This legislation authorizes the Director of the Department of Finance and Management to establish a Universal Term Contract (UTC) for the option to purchase Emotron Parts and Services with RCW Industrial Controls, LLC. The Division of Sewerage and Drainage is the primary user for these supplies. Emotron Parts are used for repairs at the City's waste water treatment plants. The term of the proposed option contract would be approximately two (2) years, expiring July 31, 2025, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on October 26, 2023. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002253.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329.18 relating to competitive bidding (Request for Quotation No. RFQ025549). One bid was received.

The Purchasing Office is recommending award to the lowest, responsive, responsible and best bidder as follows:

RCW Industrial Controls, CC# 046020 expires 7/26/2025, all items, \$1.00

Total Estimated Annual Expenditure: \$50,000.00, Department of Public Utilities, Division of Sewerage and Drainage, the primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because the current contract expired 7/31/2023.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002253. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Director of the Department of Finance and Management to enter into a Universal Term Contract for the option to purchase Emotron Parts and Services with RCW Industrial Controls, LLC; to authorize the expenditure of \$1.00; and to declare an emergency. (\$1.00).

**WHEREAS,** the Emotron Parts and Services UTC will provide for the purchase of needed parts and repair services at the City's waste water treatment plants; and,

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on October 26, 2023 and selected the responsive, responsible and best bidder; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Utilities in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract with RCW Industrial Controls, LLC for the option to purchase Emotron Parts and Services, as the contract expired July 31, 2023, and replacement parts may be needed at any time; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Finance and Management is hereby authorized to enter into the following Universal Term Contract for the option to purchase Emotron Parts and Services in accordance with Request for Quotation RFQ025549 for a term of approximately two (2) years, expiring July 31, 2025, with the option to renew for one (1) additional year, as follows:

RCW Industrial Controls, LLC, All items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002253 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.