



Legislation Text

File #: 1138-2017, **Version:** 1

Background: This legislation is for the option to establish a Universal Term Contract (UTC) for Drug and Alcohol Testing Services for the Department of Human Resources, the largest user, and all City agencies. Drug and Alcohol Testing Services are needed for City employees, pre-employment and Restoration Academy candidates (ex-offenders) and various other tests, such as random testing for City employees. The drug and alcohol tests are to be performed on employees that use Commercial Driver's Licenses (CDL) in the performance of their work, members of the police and fire divisions and city employees. Drug testing will be performed on pre-employment and Restoration Academy candidates. The Restoration Academy (RA) is a six (6) month job training program that helps ex-offenders reenter the job market through training and internship opportunities. The City estimates that 2,500 tests will be required annually.

The term of the proposed option contract is through June 30, 2020, with an option to extend for two (2) additional one (1) year periods, subject to mutual agreement by both parties, in accordance with proposal No. RFQ004142. The Purchasing Office opened competitive proposals on January 26, 2017.

The Purchasing Office advertised and solicited competitive proposals in accordance with relevant provisions of the City Code (RFQ004142). Seventy-one (71) bids were solicited; four (4) responses were received.

An evaluation team of five (5) evaluated and ranked the proposals. The Purchasing Office is recommending award of one (1) contract to the highest ranked Offeror as follows:

OhioHealth Corporation: CC# 314394942; Expires: 04/17/19

This company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

Fiscal Impact: Funding to establish this option contract is from the General Fund. City agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

This ordinance is being submitted as emergency legislation because without emergency action drug and alcohol testing will not be available for pre-employment candidates, city employees or Restoration Academy candidates and the efficient delivery of valuable public services will be slowed.

To authorize the Finance and Management Director to enter into one (1) Universal Term Contract for the option to purchase Drug and Alcohol Testing Services with OhioHealth Corporation; to authorize the expenditure of one dollar (\$1.00) to establish the contract from the General Fund (\$1.00); and to declare an emergency.

WHEREAS, the Purchasing Office advertised and solicited formal bids for Drug and Alcohol Testing Services on January 26, 2017 and selected OhioHealth Corporation as the highest ranked Offeror; and

WHEREAS, this ordinance addresses Purchasing objectives of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid

opportunities and 3) providing effective option contracts for the Department of Human Resources, the largest user and all city agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Human Resources and other city agencies in that it is immediately necessary to authorize the Finance and Management Director to enter into contract with OhioHealth Corporation in order to ensure Drug and Alcohol Testing Services are available and supplied without interruption for pre-employment, city employees and Restoration Academy candidates; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Drug and Alcohol Testing Services through June 30, 2020, with the option to extend for two (2) additional one (1) year periods in accordance with Request for Quote No. RFQ004142;

OhioHealth Corporation; All Services; \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized in Fund 1000 General Fund in Object Class 03 Services per the account codes in the attachment of this ordinance.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.