



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

---

**File #:** 0044-2011, **Version:** 1

---

This ordinance authorizes the Finance and Management Director to create various purchase orders for automotive parts and services on behalf of the Fleet Management Division in order to properly respond to planned but unexpected emergencies that may arise with respect to the maintenance and repair of various City vehicles.

The Fleet Management Division is budgeted to spend over \$3.4 million in parts and over \$2.15 million in services to keep the City's over 4,950 vehicles in operation. Fleet Management processes over 38,000 work orders annually for all City vehicles and equipment and requires purchase orders with over 400 companies to help meet this need. However, despite these best efforts, when a vehicle repair becomes necessary there may not be a purchase order in place for the correct part or service.

It is impossible to predict each and every necessary repair that will happen during a given budget year. For example, in the year 2010, repairs were required on a one-of-a-kind unit for Public Safety. The unit's parts are available from only one vendor and the unit must always be in good working order. Repairs must be completed within hours and be available to Public Safety at all times. There are various other units within the 4,950 that have similar special parts. Anticipating and encumbering money for these special circumstances would be onerous. This ordinance will authorize the Finance and Management Director to create purchase orders in emergency situations only with those vendors necessary to provide the part or repair to get the must-have vehicle back on the street.

**Emergency action** is requested to allow these emergency repairs to be completed as quickly as possible so that indispensable safety vehicles are not out of service.

**Fiscal Impact:** The Fleet Management Division budgeted \$4 million in parts and \$2.15 million in service in the 2011 budget. This ordinance authorizes an expenditure of \$200,000.00.

To authorize the Finance and Management Director to create purchase orders for the Fleet Management Division in order to address emergency repair situations; to authorize the expenditure of \$200,000.00 from the Fleet Services Fund; to waive the competitive bidding provisions of the Columbus City Codes; and to declare an emergency. (\$200,000.00)

**WHEREAS**, various unexpected repairs to indispensable City vehicles occur through the course of any given year; and

**WHEREAS**, it is not possible for the Fleet Management Division to prepare for all of these instances while preparing its budget and procurement schedule; and

**WHEREAS**, it is necessary for the Finance and Management Director to issue purchase orders with various vendors in order to place indispensable vehicles back in service; and

**WHEREAS**, an emergency exists in the usual daily operation of the Finance and Management Department, Fleet Management Division, in that it is immediately necessary to transfer and establish these funds to have funding available for necessary expenditures to allow financial transactions to be posted in the City's accounting system as soon as possible, thereby preserving the public health, peace, property, safety and welfare; now, therefore:

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**Section 1.** That the Finance and Management Director is hereby authorized to issue purchase orders with various vendors on behalf of the Fleet Management Division in order to repair City vehicles in emergency situations.

**Section 2.** That the expenditure of \$200,000.00, or so much thereof as may be necessary, be and is hereby authorized from the Fleet Services Fund as follows:

Department: 45-05  
Fund: 513  
OCA: 451347  
Obj Level 03: 2284  
Amount : \$100,000.00

Department: 45-05  
Fund: 513  
OCA: 451347  
Obj Level 03: 3373  
Amount \$100,000.00

**Section 3.** That in accordance with the Columbus City Codes, City Council has determined it is in the best interest of the City of Columbus that the bidding requirements be and hereby are waived for the action authorized in SECTION 1. City Council recognizes that this ordinance does not identify the contractor(s) to whom the contract(s) will be awarded and understands that its passage will give the Finance and Management Director the final decision in determination of the lowest, best, responsive and responsible bidder for such contract(s). This Council is satisfied it is in the best interests of the City to delegate this contracting decision.

**Section 4.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.