



City of Columbus

Office of City Clerk
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Legislation Text

File #: 2747-2013, **Version:** 1

Background: Ordinance No. 0273-2013, approved by City Council on March 4, 2013, authorized the Board of Health to enter into a \$315,000 contract with United Security, LLC, for security officer services for their facility at 240 Parsons Avenue for the period March 1, 2013 to February 28, 2014. The purpose of this legislation is to modify that contract with United Security, LLC, by adding \$25,000.00 to it.

A Request for Proposal (RFP), # SA003632 "Security Officer Services at 240 Parsons Avenue," was publicly posted to the City of Columbus Vendor Services website from June 14, 2010 until July 6, 2010. All 31 companies registered with the City of Columbus under commodity code 99046 (Guard and Security Services) were notified of the RFP. A total of six companies submitted responses to the RFP. The CPH evaluation committee unanimously recommended awarding the contract to United Security, LLC, as the lowest, responsive, responsible and best bidder under the provisions of City Code, Chapter 329. This is the third year of the five year contract.

There is a need for an additional \$25,000.00 because of additional needs for security officer services throughout the year for such events as the Farmers' Market and because the contract has been flat-funded since FY2011. The terms and conditions of the current contract will remain the same. The only change will be to the Maximum Obligation which will be increased by \$25,000.00, from \$315,000.00 to \$340,000.00. The contract compliance number for United Security, LLC, is 26-3179987 and it expires on 11/22/2015.

Fiscal Impact: The need for this \$25,000.00 modification was included in the Third Quarter Financial Review for the Health Special Revenue Fund, Fund No. 250. This legislation is submitted as an emergency in order to avoid a break in the needed services provided by United Security, LLC.

To authorize the Board of Health to modify and increase a contract with United Security, LLC, for supplemental security officer services; to authorize the additional expenditure of \$25,000.00 from the Health Special Revenue Fund; and to declare an emergency. (\$25,000.00)

WHEREAS, a need exists to modify the contract for security officer services for the Health Department facility located at 240 Parsons Avenue by adding an additional \$25,000.00 to the contract; and,

WHEREAS, this \$25,000.00 modification will increase the Maximum Obligation for this contract from \$315,000.00 to \$340,000.00; and,

WHEREAS, a Request For Proposal (RFP), # SA003632 "Security Officer Services at 240 Parsons Avenue," was publicly posted to the City of Columbus Vendor Services website from June 14 until July 6, 2010, and an evaluation committee unanimously recommended awarding the contract to United Security, LLC, as the lowest, responsive, responsible and best bidder under the provisions of City Code, Chapter 329; and,

WHEREAS, the Board of Health desires to modify the contract with United Security, LLC, for the third year of the five-year contract; and,

WHEREAS, an emergency exists in the usual, daily operations of the Department of Health in that it is immediately necessary to modify this contract for security officer services for the Health Department's 240 Parsons Avenue facility for the immediate preservation of the public peace, property, health, safety and welfare, now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Board of Health is hereby authorized to modify their contract with United Security LLC, for security officer services for the Health Department facility located at 240 Parsons Avenue for the period March 1, 2013, through February 28, 2014, by adding an additional \$25,000.00 to the Maximum Obligation for a new total not to exceed \$340,000.00.

SECTION 2. That, to pay the cost of said modification, the expenditure of \$25,000 is hereby authorized from the Health Special Revenue Fund, Fund No. 250, Department of Health, Division No. 50-01, Object Level One - 03, Object Level Three -3398, OCA - 500264.

SECTION 3. That this modification is entered into in accordance with the provisions of Section 329.16 of the Columbus City Code.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance and to make any accounting changes necessary to ensure that this contract is properly accounted for and recorded accurately on the City's financial records.

SECTION 6. That for reasons stated in the preamble hereto, which is hereby made a part thereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.