



Legislation Text

File #: 0227-2016, **Version:** 1

BACKGROUND: Columbus Public Health (CPH) has a need to contract for security officer services for their facility at 240 Parsons Avenue. The purpose of this legislation is to authorize the Board of Health to enter into a \$360,000 contract with Ohio Support Services Corp., for security services for the period March 1, 2016 to February 28, 2017.

A Request for Proposal (RFP), # SA005641 "Security Officer Services at 240 Parsons Avenue," was publicly posted to the City of Columbus Vendor Services website from October 29, 2014 until November 12, 2014. All 59 companies registered with the City of Columbus under commodity code 99046 (Guard and Security Services) were notified of the RFP. A total of seven companies submitted responses to the RFP. In conjunction with the professional consulting firm of Security Risk Management Consultants, the CPH evaluation committee unanimously recommended awarding the contract to Ohio Support Services Corp., as the lowest, responsive, responsible and best bidder under the provisions of City Code, Chapter 329.

This is the second year of the five year contract. The contract compliance number for Ohio Support Services Corp., is 310945405 and expires on 11/25/2016. This ordinance is submitted as an emergency in order to avoid a break in the delivery of these needed services.

FISCAL IMPACT: This Ordinance is contingent on the passage of the annual appropriation ordinance for the Health Special Revenue Fund, Ordinance No. 2888-2015, which will provide funding for this contract.

To authorize the Board of Health to enter into a contract with Ohio Support Services Corp., for security officer services; to authorize a total expenditure of \$360,000.00 from the Health Special Revenue Fund for said contract; and to declare an emergency. (\$360,000.00)

WHEREAS, the Board of Health has a need for security officer services for the Health Department facility located at 240 Parsons Avenue; and

WHEREAS, a Request For Proposal (RFP), # SA005641 "Security Officer Services at 240 Parsons Avenue," was publicly posted to the City of Columbus Vendor Services website from October 29, 2014, until November 12, 2014, and an evaluation committee unanimously recommended awarding the contract to Ohio Support Services Corp., as the lowest, responsive, responsible and best bidder under the provisions of City Code, Chapter 329; and,

WHEREAS, the Board of Health desires to enter into a contract with Ohio Support Services Corp., for the second year of the five-year contract as an emergency measure in order to avoid a break in the needed security services; and,

WHEREAS, an emergency exists in the usual, daily operations of the Department of Health in that it is immediately necessary to enter into a contract for security officer services for the Health Department's 240 Parsons Avenue facility for the immediate preservation of the public peace, property, health, safety and welfare, now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Board of Health is hereby authorized to enter into a contract for \$360,000.00 with Ohio Support Services Corp., for security officer services for the Health Department facility located at 240 Parsons Avenue for the period March 1, 2016, through February 28, 2017.

SECTION 2. That the expenditure of \$360,000.00 is hereby authorized from the Health Special Revenue Fund, Fund No. 2250, Department of Health, Division No. 5001, in object class 03 - Services, per the accounting codes in the attachment to this ordinance.

SECTION 3. That this contract is awarded in accordance with Chapter 329 of the Columbus City Code and those sections dealing with the awarding of professional service contracts exceeding \$50,000 through a request for proposals.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance and to make any accounting changes necessary to ensure that this contract is properly accounted for and recorded accurately on the City's financial records.

SECTION 6. That for reasons stated in the preamble hereto, which is hereby made a part thereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.