



Legislation Text

File #: 1640-2024, Version: 1

**1. BACKGROUND**

This ordinance authorizes the Director of Public Utilities to enter into a contract modification with Prime Construction Management & Survey, Inc., for construction administration/inspection services for Department of Public Utilities construction projects bid during the calendar years 2023 through 2025 as part of the Construction Administration/Construction Inspection Services 2023-2025 contracts.

Prime Construction Management & Survey, Inc. will be assigned construction projects as tasks on their contract and will ensure the work is performed to City of Columbus construction standards and specifications. As projects are added to the contract, the contract will be modified to authorize Prime Construction Management & Survey, Inc. to perform the work and to add funding to pay for the work.

The construction project to be administered by Prime Construction Management & Survey, Inc. under this contract modification is 611724-100000 Livingston Noe-Bixby Culvert Removal.

This work will primarily be performed in Community Planning Area “62 - Livingston Avenue Area”.

**1.1. Amount of additional funds to be expended: \$1,204,608.25**

Original Contract:	\$201,851.31	(ORD 1727-2023; PO411801)	
Modification #1:	\$72,154.14	(ORD 1803-2023; PO419003)	
Modification #2:		\$1,204,608.25	(ORD3237-2023; PO428570,PO428574,PO428580,PO428584,PO428589)
Modification #3:	\$350,000.12	(ORD 1618-2024; PO TBD)	
Modification #4 (current)	<u>\$70,310.34</u>	<u>(ORD 1640-2024; PO TBD)</u>	
Total:		\$1,898,824.16	

**1.2. Reasons additional goods/services could not be foreseen:**

This was foreseen. This is a three-year agreement for fiscal years 2023 - 2025 for which modifications were anticipated, pursuant to the original authorizing Ordinance 1727-2023, to account for future construction projects being assigned to Prime Construction Management & Survey, Inc.

**1.3. Reason other procurement processes are not used:**

This is a multi-year contract that will be modified as required to provide construction administration/inspection services for construction projects that bid during the three year (2023-2025) timeframe. Another procurement process is not required.

**1.4. How cost of modification was determined:**

The cost of this modification was determined by negotiations between Prime Construction Management & Survey, Inc. and Department of Public Utilities project staff based upon the existing contract labor titles, maximum labor rates, allowable contract expenses, and the time estimated to be needed to perform contract tasks.

**2. ECONOMIC IMPACT/ADVANTAGES; COMMUNITY OUTREACH; PROJECT DEVELOPMENT; ENVIRONMENTAL FACTORS/ADVANTAGES OF PROJECT**

This work will ensure the Department’s construction projects are performed correctly and will last the anticipated service life. No community outreach is planned at this time.

### 3. CONTRACT COMPLIANCE INFORMATION

Prime Construction Management & Survey, Inc. contract compliance number is CC-024771 and expires 10/4/2024. The certification of Prime Construction Management & Survey, Inc. was in good standing at the time of this contract modification.

### 4. MINORITY AND WOMAN OWNED BUSINESS ENTERPRISE & SMALL LOCAL BUSINESS ENTERPRISE PROGRAM

This contract opportunity was submitted to the City's Office of Diversity and Inclusion (ODI) for review and assignment of an MBE/WBE goal prior to bidding. ODI determined there was not an opportunity for MBE/WBE participation in this contract and did not assign a goal. This contract was not bid with a City of Columbus MBE/WBE Program goal and the requirements of the City's MBE/WBE Program are not applicable to this contract. Prime Construction Management & Survey, Inc. is classified as a majority owned company by ODI. No subcontractors are anticipated to be used for these tasks on the contract. The MBE/WBE percentage for this first task is 0.0%.

### 5. FISCAL IMPACT

Funds are appropriated and available within project 611724-100000 of the Storm Bond Fund, Fund 6204, for these expenditures.

To authorize the Director of the Department of Public Utilities to enter into a contract modification with Prime Construction Management & Survey, Inc. for the Construction Administration/Construction Inspection Services 2023-2025 contract; and to authorize the expenditure of \$70,310.34 from the Storm Bond Fund for the modification. (\$70,310.34).

**WHEREAS**, the Department of Public Utilities advertised a Request for Proposals for Construction Administration/Construction Inspection Services; and

**WHEREAS**, Prime Construction Management & Survey, Inc. was one of six firms selected by the evaluation committee to provide these services; and

**WHEREAS**, Ordinance 1727-2023 authorized the contract with Prime Construction Management & Survey, Inc. for these services and assigned the first task to be performed; and

**WHEREAS**, additional construction inspection/administration tasks needs to be performed; and

**WHEREAS**, the contract with Prime Construction Management & Survey, Inc. will need to be modified to add these tasks to the contract and to add funding to pay for the tasks; and

**WHEREAS**, funds must be expended to pay for the construction administration and inspection services Prime Construction Management & Survey, Inc. provides under the Construction Administration/Construction Inspection Services 2023-2025 contract; **NOW, THEREFORE**,

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Public Utilities is authorized to enter into a contract modification with Prime Construction Management & Survey, Inc, 8415 Pulsar Place, Suite 300 Columbus, OH 43240, for the Construction Administration/Construction Inspection Services 2023-2025 contract to perform additional construction administration and inspection services, in accordance with the terms and conditions as shown in the contract modification on file with the Department of Public Utilities, in an amount not to exceed \$70,310.34.

**SECTION 2.** That an expenditure of \$70,310.34, or so much thereof as may be needed, is authorized per the accounting codes in the attachment to this Ordinance.

**SECTION 3.** That funds are deemed appropriated and expenditures and transfers authorized to carry out the purposes of this Ordinance and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

**SECTION 5.** That the City Auditor is authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 6.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.