



## Legislation Text

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**File #:** 3427-2022, **Version:** 1

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**Background:** This ordinance authorizes the Director of the Department of Development to enter into a Not-for-Profit Service Contract with United Way of Central Ohio for the continued use of E-CImpact software, in an amount up to \$13,300.00, to authorize payment of expenses incurred as of October 1, 2022. This ordinance will also appropriate funding for this contract.

E-CImpact is software to enable safe and secure intake of applications, facilitate work from any location, and provide prompts to applicants to assure that a complete application is submitted. The United Way of Central Ohio holds the contract with the vendor, but the contract is funded by the City and other governmental agencies in the region so that local, non-profit agencies do not have this expense. This software is used by governmental entities to advertise Notice of Financial Awards, track performance data, prepare reports, and as a communication tool. City staff do not have the resources to perform the services provided by the software

The central Ohio non-profit/government community started using E-CImpact in 2021. The Director of Development executed PO300969 in November 2021 in the amount of \$11,100.00 to fund access to the software by the non-profit community. After a year of use, the Department of Development would like to continue funding access to this software.

By way of this ordinance, the Director of the Department of Development also requests authority to make payment of expenses incurred as of October 1, 2022.

Contract compliance number is 003101 and expires 3/13/2023.

Emergency action is requested in order to permit continued access of this software without interruption.

**Fiscal Impact:** This ordinance authorizes an expenditure of \$13,300.00 within the Neighborhood Economic Development Funds (fund 2237).

To authorize the Director of the Department of Development to enter into a Not-for-Profit Service Contract with United Way of Central Ohio for the continued use of E-CImpact software, in an amount up to \$13,300.00; to authorize payment of expenses incurred as of October 1, 2022; to authorize the appropriation and expenditure of \$13,300.00 from the Neighborhood Economic Development fund; and to declare an emergency. (\$13,300.00)

**WHEREAS,** the central Ohio non-profit/government community started using E-CImpact in 2021; and

**WHEREAS,** e-CImpact is a cloud based software package that will enable safe and secure intake of applications, facilitate work from any location, and provide prompts to applicants to assure that a complete application is submitted; and

**WHEREAS,** the Director of Development executed PO300969 in November 2021 in the amount of \$11,100.00 to fund access to the software by the non-profit community and after a year of use, the Department of Development would like to continue funding access to this software; and

**WHEREAS**, the Director of the Department of Development request approval to execute a contract with United Way of Central Ohio for this software, to request reimbursement of expenses incurred as of October 1, 2022; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Development in that it is immediately necessary to authorize the Director to enter into a contract with United Way of Central Ohio in order to permit continued access of this software without interruption; now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ended December 31, 2022, the sum of \$13,300.00 is appropriated in Fund 2237 (NED), from Dept-Div 44-01 (Administration), Object class 03 (Services) per the account codes in the attachment to this ordinance.

**SECTION 2.** That the expenditure of 13,300.00 or so much thereof as may be needed, is hereby authorized in Fund 2237 (NED), Dept-Div 4401 (Administration), object class 03 (Services) per the account codes in the attachment to this ordinance.

**SECTION 3.** That the Director of the Department of Development is authorized to enter into a Not-for-Profit Service Contract with United Way of Central Ohio for the continued use of E-CImpact software, in an amount up to \$13,300.00, to request reimbursement of expenses incurred as of October 1, 2022.

**SECTION 4.** That this Not-for-Profit Service Contract is entered into under the authority of Columbus City Code Chapter 329.29 as City staff do not have the resources to perform the services provided by the software.

**SECTION 5.** Funds are hereby deemed appropriated and expenditures and transfers authorized to carry out the purposes of this ordinance and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 7.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.