



City of Columbus

Office of City Clerk
90 West Broad Street
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columbuscitycouncil.org

Legislation Text

File #: 0735-2017, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a purchase order, on behalf of the Office of Construction Management, with Schorr Architects, Inc.

Ordinance 2893-2016 authorized the City Auditor to process expenditure corrections related to previously established purchase orders. The effect of these expenditure corrections resulted in \$29,851.36 being transferred from the Department of Finance capital fund to the capital funds of the Departments of Public Safety, Department of Technology, and Department of Public Service in the following amounts; \$9,396.42 (Public Safety), \$7,660.74 (DoT), and \$12,794.20 (Public Service).

While it was the intent of Ordinance 2893-2016 to authorize a subsequent purchase order for these amounts, the necessary ordaining language was not included. Therefore this legislation is required to authorize the establishment of a purchase order so that the expenditure corrected funds can be used for their contracted and Council authorized purpose of providing professional architectural and engineering consulting services for various City renovation projects.

Emergency action is requested so that a purchase order can be established and the necessary professional architectural and engineering consulting services can continue without interruption.

Schorr Architects, Inc. Contract Compliance No. 03-0499713

Fiscal Impact: This ordinance authorizes an expenditure of \$29,851.36 collectively from the Safety G.O. Bond Fund, the Information Services G.O. Bond Fund, and the Street and Highway Improvement Fund with Schorr Architects, Inc. for professional architectural and engineering consulting services for various City renovation projects. These departments budgeted \$30,000.00 in their respective capital funds for these services.

To authorize the Finance and Management Director to establish a purchase order, on behalf of the Office of Construction Management, with Schorr Architects, Inc.; to authorize the appropriation and expenditure of \$9,396.42 from the Safety G.O. Bond Fund; to authorize the appropriation and expenditure of \$7,660.74 from the Information Services G.O. Bond Fund; to authorize the appropriation and expenditure of \$12,794.20 from the Street and Highway Improvement Fund; and to declare an emergency. (\$29,851.36)

WHEREAS, ordinance 2893-2016, authorized the City Auditor to process expenditure corrections related to previously established purchase orders with Schorr Architects, Inc. for professional architectural and engineering consulting services for various City renovation projects; and

WHEREAS, while it was the intent of Ordinance 2893-2016 to authorize a subsequent purchase order for these amounts, the necessary ordaining language was not included; and

WHEREAS, it is necessary to authorize the appropriation and expenditure of funds from the Safety G.O. Bond Fund, the Information Services G.O. Bond Fund and the Street and Highway Improvement Fund, so that expenditure corrected funds can be used for the contracted purpose; and

WHEREAS, it is also necessary to establish a purchase order with Schorr Architects, Inc. so that expenditure corrected funds can be used for their contracted and Council Authorized purpose of providing professional architectural and engineering consulting services for various City renovation projects; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Office of Construction Management, in that it is immediately necessary to establish a purchase order, on behalf of the Office of Construction Management, with Schorr Architects, Inc., so that the necessary professional architectural and engineering consulting services can continue without interruption, thereby, preserving the public health, property, safety, and welfare; now, therefore;

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to establish a purchase order, on behalf of the Office of Construction Management, with Schorr Architects, Inc. for professional architectural and engineering consulting services for various City renovation projects.

SECTION 2. That from the unappropriated monies and from all monies estimated to come into said funds from any and all sources and unappropriated for any other purpose during the fiscal year ended December 31, 2017, the sum of \$9,396.42 is appropriated from the Safety G.O. Bond Fund 7701, the sum of \$7,660.74 is appropriated from the Information Services G.O. Bond Fund 5105, and the sum of \$12,794.20 is appropriated from the Street and Highway Improvement Fund 7766 in Object Class 06 - Capital Outlay per the account codes in the attachment to this ordinance.

See Attached File: Ord 0735-2017 Legislation Template.xls

SECTION 3. That the expenditure of \$29,851.36 or so much thereof as may be necessary in regard to the action authorized in SECTION 1, be and is hereby authorized and approved per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 0735-2017 Legislation Template.xls

SECTION 4. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 7. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 8. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.