



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 0967-2017, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to enter into a contract on behalf of the Fleet Management Division with Keswick Enterprises, Inc. for janitorial/custodial services at the Fleet Management facility located at 4211 Groves Road.

Formal bids were solicited and five companies submitted bids on March 24, 2017 as follows:

Pro-Touch, Inc (MAJ)	\$37,800.00
Keswick Enterprises, Inc. dba Corvus Janitorial Systems (MAJ)	\$47,736.00
Dove Building Services (MBE)	\$53,734.00
Burk Custom Cleaning (MAJ)	\$55,459.20
Key Cleaning Connection, LLC (MBE)	\$69,137.33

The Fleet Management Division recommends that the bid award be made to the most responsive and responsible bidder, Keswick Enterprises, Inc. dba Corvus Janitorial Systems. The bid cannot be awarded to the lowest bidder, Pro-Touch, Inc. because their bid was submitted under the parent company T&L Global Management LLC which no longer legally exists. Therefore, the City does not have a valid offer, and the bid had to be withdrawn. The City has coordinated with the relevant individuals to ensure that their new company becomes a registered entity with the City and can successfully bid in the future.

The term of this contract shall be July 1, 2017 to June 30, 2018. The contractor pays responsible wage and health insurance benefits as required by Columbus City Codes.

Fiscal Impact: This ordinance authorizes an expenditure of \$47,736.00 from the Fleet Management Operating Fund with Keswick Enterprise, Inc. for janitorial/custodial services at the Fleet Management facility located at 4211 Groves Road. The Fleet Management Division budgeted \$50,000 in the 2017 operating budget for these expenditures. In 2016, the Fleet Management Division expended \$40,000.00 for these services.

Keswick Enterprises, Inc. dba Corvus Janitorial Systems, Contract Compliance #:20-0111346; Expiration Date: 4/10/2019.

To authorize the Finance and Management Director to enter into contract with Keswick Enterprises, Inc., dba Corvus Janitorial Systems, for janitorial services at the Fleet Management facility; and to authorize the expenditure of \$47,736.00 from the Fleet Management Fund (\$47,736.00)

WHEREAS, it is necessary to contract for annual janitorial/custodial services at the Fleet Management facility located at 4211 Groves Road; and

WHEREAS, the Fleet Management Division formally bid for said services; and

WHEREAS, formal bids were solicited and five companies submitted bids on March 24, 2017; and

WHEREAS, it is the recommendation of the Fleet Management Division to award the contract to the most responsive and responsible bidder, Keswick Enterprises, Inc., dba Corvus Janitorial Systems; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management to authorize the Director to enter into contract with Keswick Enterprises, Inc., dba Corvus Janitorial Systems, for janitorial services at the Fleet Management facility; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Fleet Management Division, is hereby authorized to enter into contract with Keswick Enterprises, Inc., dba Corvus Janitorial Systems for janitorial services at the Fleet Management facility located at 4211 Groves Road for the period June 1, 2017 to May 31, 2018.

SECTION 2. That the expenditure of \$47,736.00, or so much thereof as may be necessary in regard to the action authorized in Section 1, be and is hereby authorized and approved from the Fleet Management Operating Fund 5200, Object Class 03- Contractual Services per the accounting codes in the attachment to this ordinance:

See Attached File: Ord 0967-2017 Legislation Template.xls

SECTION 3. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.