



Legislation Text

File #: 0901-2015, **Version:** 1

BACKGROUND: For the option to purchase Arts and Crafts Supplies for the Recreation and Parks Department, the biggest user. The proposed contract will be in effect from the date of execution by the City to and including March 31, 2017, with the option to extend one (1) additional year, subject to mutual agreement by both parties, in accordance with formal bid SA005741. The Purchasing Office opened formal bids on February 12, 2015.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329.06 (Solicitation No. SA005741). Fifty (50) bids were solicited (M1A: 2,; F1:2); Four (4) bids was received.

The Purchasing Office is recommending award of one (1) contract to the lowest, responsive, responsible, and best bidder as follows:

School Specialty, Inc., CC# 390971239, Expires: 4/3/2016
Total Estimated Annual Expenditure: \$25,000.00

This company is not debarred according to the Excluded Parties listing of the Federal Government and is not listed in the Auditor of States database for Findings for Recovery.

This ordinance is being submitted as an emergency because without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

FISCAL IMPACT: Funding to establish this option contract is budgeted from the General Fund. City agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into contract for the option to purchase Arts and Crafts Supplies with School Specialty, Inc.; to authorize the expenditure of one (1) dollar to establish the contract from the General Fund; and to declare an emergency. (\$1.00)

WHEREAS, the Purchasing Office advertised and solicited formal bids on February 12, 2015 and selected the lowest, responsive, responsible and best bid, and

WHEREAS, this ordinance addresses the Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for all city agencies to efficiently maintain its supply chain and service to the public; and

WHEREAS, in order to ensure Arts and Crafts Supplies are supplied in the City's 28 recreation centers for classes, camps and other activities offered to youth and adult participants without interruption, and to ensure items purchased under this contract will remain in force, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Recreation and Parks in that it is immediately necessary to enter into a contract for an option to purchase Arts and Crafts Supplies thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contract for the option to purchase Arts and Crafts Supplies for the term ending March 31, 2017 with the option to extend for one additional one-year period in accordance with Solicitation No. SA005741 as follows:

School Specialty, Inc.: All Items #1-40, catalogs, and discount listed and as specified: Amount \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from the General Fund, Organization Level 1: 45-01, Fund: 10, Object Level 3: 2270, OCA: 450047, to pay the cost thereof.

SECTION 3. That for the reason stated in the preamble here to, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.