



City of Columbus

Office of City Clerk
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Legislation Text

File #: 0383-2012, Version: 1

BACKGROUND: This ordinance authorizes the option to purchase Drug and Alcohol Testing Services for the Department of Human Resources, the largest user, and all city agencies. The term of the proposed option contract will be through March 30, 2015 with the option to extend two additional one year periods, subject to mutual agreement by both parties, in accordance with formal bid SA004206. The Purchasing Office opened competitive proposals on January 12, 2012. These services are to provide for the Drug and Alcohol Testing of pre-employment candidates and various other tests, such as random testing for city employees.

The Purchasing Office advertised and solicited competitive proposals in accordance with Section 329.12 (Requests for Proposal No. SA004206). Twenty four proposals were solicited (MAJ: 23; F1: 1); Five (MAJ: 5) proposal responses were received.

The proposal from First Hospital Laboratories, Inc. did not provide for a Medical Review Officer that was also a licensed physician in Ohio, a requirement. Therefore, they received no further consideration.

These services were solicited as Professional Services in accordance with section 329.12 of the Columbus City Codes, Professional Services over \$50,000.00. This section does not allow for a Universal Term Contracts (UTC) to be established through an RFP process. It is in the best interest of the city to establish a UTC for these services so that various city agencies can use the contract as needed. This is being submitted as non-emergency waiver legislation to waive the regulations and to accept the proposal submitted by the highest ranked offeror and establish a Universal Term Contract.

An evaluation team of five evaluated, ranked and rated the proposals. The Purchasing Office is recommending award of one contract to the highest ranked offeror.

Grant/Riverside Methodist Hospital/WorkHealth, CC# 314394942, exp. 12/13/2012

The company is not debarred according to the Excluded Parties listing of the Federal Government and is not listed in the Auditor of State database for Findings for Recovery.

This ordinance is being submitted as an emergency because without emergency action drug and alcohol testing will not be available for pre-employment candidates or city employees and the efficient delivery of valuable public services will be slowed.

FISCAL IMPACT: Funding to establish this option contract is budgeted in the Mail, Print Services, and UTC Fund. City agencies will be required to obtain approval to expend from their own appropriations.

To authorize the Finance and Management Director to enter into one contract for the option to purchase Drug and Alcohol Testing Services from Grant/Riverside Methodist Hospital/WorkHealth; to authorize the expenditure of one dollar to establish a contract from the Mail, Print Services, and UTC Fund; and to declare an emergency. (\$1.00).

WHEREAS, the Purchasing Office advertised and solicited competitive proposals on January 12, 2012 and recommends award to the highest ranked offeror; and

WHEREAS, this ordinance addresses the Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices 2) encouraging economic development by improving access to City bid opportunities and 3) providing an effective option contract for the Department of Human Resources, the largest user and all city agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, this is being submitted in accordance with section 329.27; to waive section 329.06 of the Columbus City Code; and

WHEREAS, in order to ensure Drug and Alcohol Testing Services are available and supplied without interruption for pre-employment and employees of the city, this is being submitted for consideration as an emergency measure; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Human Resources and all city agencies in that it is immediately necessary to enter into one contract for the option to purchase Drug and Alcohol Testing Services thereby preserving the public health, peace, property, safety, and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contract for the option to purchase Drug and Alcohol Testing Services for pre-employment testing and for employees of the City of Columbus for the term ending March 31, 2015 with the option to extend for two additional one year periods in accordance with Solicitation No. SA004206 as follows:

Grant/Riverside Methodist Hospital/WorkHealth. All Services, Amount: \$1.00.

SECTION 2. That the expenditure of \$1.00 is hereby authorized from the Mail, Print Services, and UTC Fund, Organization Level 1: 45-01, Fund: 05-517, Object Level 3: 2270, OCA: 451130, to pay the cost thereof.

SECTION 3. That in accordance with Section 329.27 of the Columbus City Code, this Council finds the best interest of the City is served by waiving, and does hereby waive Section 329.06 (Competitive Sealed Bidding. the procurement of materials, supplies and equipment) of the Columbus City Code.

SECTION 4. That for the reason stated in the preamble here to, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.