



Legislation Text

File #: 1679-2024, **Version:** 1

Background:

This ordinance authorizes the Director of the Recreation and Parks Department to reestablish a purchase order that was cancelled in error with ProCon Professional Construction Services, Inc. for the completed John Burroughs Park Improvements Project. The total amount of \$96,097.02 is being authorized by this ordinance.

The contract for this project was authorized by Ordinance 2313-2021 and construction began in the fall of 2021. This project was substantially completed in July 2022 and, at the end of the one year warranty period, the remaining funds on the original purchase order were mistakenly cancelled. The error was not realized until the vendor recently submitted the final two invoices, in March of 2024. The vendor communicated that the final invoices were missed due to changes in staffing as the vendor's project manager left their business before the project was completed.

Principal Parties:

ProCon Professional Construction Services, Inc.
2530 Kingston Pike
Circleville, Ohio 43113
Dee Minshall, (740) 474-5455
Contract Compliance Number: 005817
Contract Compliance Expiration Date: February 15, 2026

Benefits to the Public: John Burroughs Park is an important neighborhood park for the Hilltop community. Providing improvements to the greenspace benefits the quality of life for school children, faculty, and the surrounding neighborhood.

Community Input/Issues: The Department met with the Hilltop Area Commission, Columbus City Schools, and key stakeholders involved with the park to determine the improvements needed.

Area(s) Affected: Greater Hilltop (53)

Master Plan Relation: This project will support the Recreation and Parks' Master Plan by providing safe and accessible parks in underserved communities.

Fiscal Impact: \$96,097.02 is budgeted and available from within the Recreation and Parks Voted Bond Fund 7702 to meet the financial obligations of this expenditure.

To authorize the Director of Recreation and Parks to reestablish a purchase order that was cancelled in error with ProCon Professional Construction Services, Inc. for the completed John Burroughs Park Improvements Project; to authorize the transfer of \$96,097.02 within the Recreation and Parks Voted Bond Fund; and to authorize the expenditure of \$96,097.02 from the Recreation and Parks Voted Bond Fund. (\$96,097.02)

WHEREAS, it is necessary to authorize the Director of the Recreation and Parks to reestablish a purchase order with

ProCon Professional Construction Services, Inc. for the completed John Burroughs Park Improvements Project; and

WHEREAS, it is necessary to authorize the transfer of \$96,097.02 within the Recreation and Parks Voted Bond Fund 7702; and

WHEREAS, it is necessary to authorize the expenditure of \$96,097.02 from the Recreation and Parks Voted Bond Fund 7702; and

WHEREAS, it has become necessary in the usual daily operations of the Recreation and Parks Department in that it is necessary to authorize the Director to reestablish a purchase order with ProCon Professional Construction Services, Inc. for the completed John Burroughs Park Improvements Project, **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Recreation and Parks be and is hereby authorized to reestablish a purchase order that was cancelled in error with ProCon Professional Construction Services, Inc. for the completed John Burroughs Park Improvements Project. The amount that needs to be reestablished on a new purchase order so the project can be invoiced and closed out is \$96,097.02.

SECTION 2. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 3. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 4. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 5. That the transfer of \$96,097.02 or so much thereof as may be needed, is hereby authorized between projects within the Recreation and Parks Bond Fund 7702 per the account codes in the attachment to this ordinance.

SECTION 6. For the purpose stated in Section 1, the expenditure of \$96,097.02 or so much thereof as may be necessary to pay the cost thereof, be and is hereby authorized from the Recreation and Parks Voted Bond Fund 7702 in object class 06 Capital Outlay per the accounting codes in the attachments to this ordinance.

SECTION 7. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.