



Legislation Text

File #: 0165-2014, **Version:** 1

This legislation authorizes the Director of Public Utilities (DPU) to modify an existing agreement with Crabbe, Brown and James LLP for the Small Business Inclusion Program Development Project. During the initial phase of the project, the consultant had suggested revised scope that was originally not included. The need for modification has arisen as the project is now underway and a revised scope of services and list of deliverables has been deemed necessary to align the project with the City's Small Business Inclusion goals and plans. There is no change to the amount of funding needed for project. To bid the additional scope could impact the timeline of the project and therefore the department feels it is in the best interest of the City to modify the existing contract with current consulting firm.

The Department of Public Utilities advertised Request for Proposals (RFPs) for the subject services in the City Bulletin in accordance with the provisions of Section 329.14, Columbus City Codes, 1959. Forty seven (47) firms were solicited, three (3) of which held MBE status. The Director of Public Utilities received proposals from four (4) firms on December 14, 2012. After an evaluation committee composed of employees from both DPU and the Equal Business Opportunity Commission Office (EBOCO) reviewed of all the proposals and criteria specified in the RFP, the committee recommended the award of the contract to be made to Crabbe, Brown and James LLP.

The maximum obligation of the City for services described in this agreement for the period of one (1) year from the date of execution is limited to \$300,000.00. The contract is for one (1) year with the option to renew for two (2) additional years, on a year-to-year and available funding basis and approval by Columbus City Council. This modification has no need for increased funding.

SUPPLIER: Crabbe, Brown and James LLP (31-0787394), Expires December 11, 2014. This vendor does not hold MBE/FBE certification with the City of Columbus.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: None.

\$0 was spent in 2012 for DOSD & DOW
\$175,000.00 was spent in 2013 for DOSD & DOW

EMERGENCY DESIGNATION: This ordinance is being submitted as emergency to allow for project timelines to be met without delay.

To authorize the Director of Public Utilities to modify an existing professional services contract with Crabbe, Brown and James LLP for the Small Business Inclusion Program Development Project with an amended scope of services and list of deliverables; and to declare an emergency.

WHEREAS, the Equal Business Opportunity Commission Office and the Department of Public Utilities seek to explore a new small business inclusion policy and program; and

WHEREAS, during the beginning phase of the project a revised scope services and list of deliverables was determined to be aligned with the City's Small Business Inclusion goals; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Utilities, in that it is immediately necessary to enter into an agreement with Crabbe, Brown and James LLP to allow the Small Business Inclusion Project to proceed without delay, thereby preserving the public health, peace, property, and safety; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities be, and hereby is authorized to modify contract EL014446 with Crabbe, Brown and James LLP for the Small Business Inclusion Program Development Project, in accordance with the terms and conditions as shown in the contract on file in the office of the Department of Public Utilities, inclusive of the revised scope of services and list of deliverables.

SECTION 2. That the said firm shall conduct the work to the satisfaction of the Director of Public Utilities, the Administrator of the Division of Sewerage and Drainage and the Administrator of the Division of Water.

SECTION 3. That for the reasons stated in the preamble hereto, where is hereby made a part hereof, this Ordinance is hereby declared to be an emergency measure, which shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.