



Legislation Text

File #: 2156-2012, Version: 1

1. **BACKGROUND:**

A. **Need.** This legislation authorizes the Director of Public Utilities to enter into a professional engineering services agreement Chester Engineers, Inc. for the General Engineering Consultant agreement. The General Engineering Consultant (GEC) Services are necessary to provide technical and engineering assistance to the Department of Public Utilities (DPU). Initial services are for Division of Sewerage and Drainage (DOSD) facilities. Additional DPU facilities may be added in the future. The GEC services may include the following tasks for small projects: investigations, inspections and evaluations of existing conditions, surveying, preparation of engineering or architectural drawings and specifications, review of contractor submittals including shop drawings, maintenance and operation (M&O) manuals, and Standard Operating Procedures (SOPs).

The GEC services may also include assistance with new equipment or systems start-up and commissioning, instrumentation & control (I&C) work such as Human Machine Interface (HMI) and Programmable Logic Controller (PLC) programming, uploading documents onto the City's Project Management Information System (PMIS), computerized maintenance software, preparation of record plan drawings for small projects, technical assistance in the preparation of Facilities/Equipment Maintenance (FEM) documents, and other similar related tasks. Small projects that may, on occasion, require engineering services under this contract include small Capital Improvement Projects (formerly known as "Plant Improvement Projects" or "PIPs") and FEM service contracts.

The small Capital Improvement Projects (CIP) will vary in nature and can include replacement and upgrade of equipment, materials, structural features, electrical, or instrumentation & control (I&C) work and their associated appurtenances that have served its useful life.

B. **Timeline:** The contract duration is for three (3) years, ending in December 2015. The professional services shall be funded by incremental appropriation, through the use of annual modifications as necessary. This award is planned to provide the services listed above until the next planned modification in 2013. Chester Engineers, Inc. will begin after the notice to proceed is issued.

C. **Procurement Information:** The Department of Public Utilities advertised a Request for Proposals (RFP) for this project in the City Bulletin in accordance with the provisions of Section 329.14 of Columbus City Codes. On July 31, 2012, seven firms submitted detailed proposals for this project to the Director of Public Utilities. The following companies submitted bids:

<u>Company Name</u>	<u>CCCN</u>	<u>Expiration</u>	<u>City/State</u>	<u>Status</u>
Burgess & Niple, Inc.	31-0885550	11/26/2012	Columbus, Ohio	MAJ
Chester Engineers, Inc.	20-2401674	05/31/2013	Columbus, Ohio	MBE
CAD Concepts, Inc.	31-1390280	12/20/2012	Columbus, Ohio	FBE
Dynotec, Inc.	31-1319961	05/02/2013	Columbus, Ohio	MBE
Floyd Browne Group	34-1775535	01/14/2014	Columbus, Ohio	MAJ
M-E Companies	31-1442777	Inactive	Columbus, Ohio	MAJ
ms consultants, Inc.	34-6546916	04/05/2014	Columbus, Ohio	MAJ

These proposals were reviewed and ranked by a Professional Engineering Services Selection Committee in order to determine the consultant best qualified to provide the services for this project. The committee ranked the proposals

on quality, feasibility and cost. After careful consideration, the committee recommended that Chester Engineers, Inc. be selected to provide the engineering services for this project, for which the Director of Public Utilities has concurred.

2. **Contract Compliance No.:** 20-2401674 | Exp. 05/31/2013 | MBE
3. **Emergency Designation:** Emergency designation **is not requested** at this time.
4. **Economic and Environmental Impact:** The performance of this project's activities to provide engineering and technical services for CIPs and FEMs at DPU facilities will help them maintain peak operational performance. If left unperformed, the required work could become larger and more expensive that could produce a major impact to the budget. No community outreach is considered for this project.
5. **Fiscal Impact:** This ordinance authorizes the City Auditor to expend \$250,000.00 in funds from the Sanitary Sewer General Obligation Bond Fund, Fund 664.

To authorize the Director of Public Utilities to enter into an engineering agreement with Chester Engineers, Inc. for the General Engineering Consultant (GEC) Services agreement; to authorize the expenditure of \$250,000.00 in funds from the Sanitary Sewer General Obligation Bond Fund. (\$250,000.00)

WHEREAS, Seven (7) firms submitted detailed proposals based on the City's advertised Request for Proposals (RFP) on July 31, 2012 for the General Engineering Consultant (GEC) Services agreement and were opened, reviewed, and ranked; and

WHEREAS, a Professional Engineering Services Selection Committee reviewed and ranked in order based on quality, feasibility and cost; and recommended that Chester Engineers, Inc. be selected to provide the engineering services for this project; and

WHEREAS, it is necessary to authorize the expenditure in the amount of \$250,000.00 from the Sanitary Sewer General Obligation Fund, Fund 664; and

WHEREAS, the Division of Sewerage and Drainage, Department of Public Utilities is requesting that this Council authorize the Director of Public Utilities to enter into a professional engineering service agreement with Chester Engineers, Inc. in connection with the General Engineering Consultant (GEC) Services agreement for the preservation of the public health, peace, property, safety, and welfare; **Now, Therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1: That the Director of Public Utilities be, and hereby is, authorized to enter into a professional engineering service agreement with Chester Engineers, Inc., 88 East Broad Street, Suite 1980, Columbus, Ohio 43215 for the General Engineering Consultant (GEC) Services agreement in accordance with the terms and conditions as shown in the contract on file in the office of the Division of Sewerage and Drainage.

SECTION 2: That the Director is hereby authorized to expend up to \$250,000.00 in the following manner: Sanitary Sewer G.O. Bond Fund | Fund 664 | CIP 650260-100000 | General Engineering Consultant (GEC) Services Agreement | 650260 | Obj Lvl Three: 6676

SECTION 5: That the said engineering company, Chester Engineers, Inc., shall perform the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

SECTION 6. That the City Auditor is hereby authorized to transfer any unencumbered balance in the project account

to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project; except that no transfer shall be made from a project by monies from more than one source.

SECTION 7. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 8. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 9. That the said firm shall perform the work to the satisfaction of the Director of Public Utilities and to the Administrator of the Division of Sewerage and Drainage.

SECTION 10. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.