



Legislation Text

File #: 2682-2017, **Version:** 1

Background: The City contracts with Lease Harbor, LLC to provide real estate and lease database management software support, and related services for the administration of the City's real property and lease portfolios. Ordinance No. 2579-2015, passed by Columbus City Council on October 29, 2015, authorized the Director of Finance and Management to enter into an amended service agreement with Lease Harbor to extend the term to allow for five (5) additional automatic one (1) year renewals with each renewal subject to appropriation of funds by Columbus City Council and certification of funds availability by the City Auditor. This ordinance authorizes the Director of Finance and Management to expend up to \$27,000, or as much as may be necessary, for the second automatic renewal term of the service agreement with Lease Harbor, LLC for the period December 15, 2017 to December 14, 2018.

Lease Harbor, LLC's contract compliance number is 364352999 which expires 9/14/2019.

Fiscal Impact: This ordinance authorizes an expenditure of up to \$27,000 from the 2017 General Fund with Lease Harbor, LLC for real estate and lease database management services. The Real Estate Management Office planned and budgeted \$27,000 in the General Fund for these services.

To authorize the Director of Finance and Management to renew the service agreement with Lease Harbor, LLC for the real property and lease data base software; and to authorize the expenditure of \$27,000.00 from the General Fund. (\$27,000.00)

WHEREAS, the City contracts with Lease Harbor, LLC for the provision of web-based lease and property inventory database management software, support, and related services for the administration of the City's real property and lease portfolios; and

WHEREAS, Ordinance No. 2579-2015 amended the service agreement with Lease Harbor to extend the term allowing for five (5) additional automatic one (1) year renewals with each renewal subject to appropriation of funds by Columbus City Council and certification of funds availability by the City Auditor; and

WHEREAS, the funds for payment of this service agreement are budgeted and are available within the Department of Finance and Management Department, Real Estate Management Office 2017 General Fund Budget; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management to authorize the Director to renew the agreement with Lease Harbor, LLC and to authorize the expenditure of up to \$27,000 or as much as may be necessary, for the second automatic one (1) year renewal term of the service agreement for the period December 15, 2017 through December 14, 2018; and
now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management be, and hereby is authorized to to renew the second one (1) year automatic renewal term of a service agreement with Lease Harbor, LLC and to expend up to \$27,000.00 for payment of fees for the period December 15, 2017 through December 14, 2018.

SECTION 2. That the expenditure of \$27,000, or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in the General Fund 1000 in Object Class 03, Communication Other per the accounting codes in the attachment to this ordinance.

SECTION 3. That the City Auditor is authorized to make any accounting changes necessary to ensure that this expenditure is properly accounted for and recorded accurately on the City's financial records.

SECTION 4. That the funds necessary to carry out the purposes of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.