



City of Columbus

Office of City Clerk
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Legislation Text

File #: 3083-2016, **Version:** 1

BACKGROUND: As a result of a Request For Proposal process in accordance with Chapter 329 of the Columbus City Code, three COBRA continuation insurance services bid responses were reviewed by the City's Evaluation Committee, comprised of five members.

Each proposal was evaluated on the following criteria: competency to perform, quality and feasibility of the offerors technical proposal, ability to perform the required service competently, past performance, and the cost structure of the proposal. Chard Snyder and Associates, Inc. (Chard Snyder) is recommended as the COBRA benefits administrator. Chard Snyder submitted an excellent proposal, which the City's Evaluation Committee scored highest. Chard Snyder offers a strong focus on COBRA benefits and competitive pricing. The contract is for a three-year period, subject to annual appropriation; this ordinance represents the first year. The contract is effective February 1, 2017 until January 31, 2018.

To maintain insurance programs in accordance with the negotiated labor contracts, additional funding of the COBRA continuation insurance program is necessary to insure continuation of employee insurance coverage. Cost estimates were based on 2015-16 trust fund expenditures using a two year average of actual city utilization, expected changes due to union negotiations, as well as input from insurance carriers.

Contract compliance number 31-1239992

Emergency action is requested to ensure the COBRA continuation insurance program for city employees are able to commence as soon as contractually possible, thereby maintaining continuity of service.

FISCAL IMPACT: To enter into contract with Chard Snyder to establish the maximum obligation liability, and to authorize the expenditure of \$11,000.00 for COBRA administrative services from February 1, 2017 through January 31, 2018. Funding is available in the 2017 budget for this contract. Contingent on the passage of ordinance 3081-2016.

To authorize the Human Resources Director to enter into contract with Chard Snyder and Associates, Inc. to provide all eligible employees COBRA continuation insurance coverage from February 1, 2017 through January 31, 2018 and to authorize the expenditure of \$11,000.00 from the Employee Benefits Fund, or so much thereof as may be necessary to pay the costs of said contract; and to declare an emergency. (\$11,000.00)

WHEREAS, it is necessary to authorize the expenditure of up to \$11,000.00, or so much thereof as may be necessary, to pay contract costs for COBRA continuation insurance services; and

WHEREAS, an emergency exists in the usual daily operations of the Department of Human Resources in that it is immediately necessary to enter into contract with Chard Snyder in order to allow it to commence as soon as contractually possible, thereby maintaining continuity of service;

Now, Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Human Resources Director is hereby authorized to enter into contract with Chard Snyder and Associates, Inc. to provide COBRA continuation insurance to all eligible employees from February 1, 2017 through January 31, 2018.

SECTION 2. That the expenditure of \$11,000.00 or so much thereof as may be necessary for coverage is hereby authorized to be expended as follows:

Department: 4602 | Fund: 5502 | Subfund: 550206 | Program: RM003

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage, if the Mayor neither approves nor vetoes the same.