



Legislation Text

File #: 3131-2022, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to enter into an agreement, on behalf of the Office of Construction Management, with Heapy Engineering, for the Professional Engineering Services - Task Order Basis project.

This agreement is for small and emergency projects to be completed on a task order basis. The intent of the contract is to provide the Office of Construction Management with continual contractual access to resources that are necessary to perform engineering services as well as provide technical expertise for the Department to implement projects for various City of Columbus departments.

BID INFORMATION: Requests for Proposals (RFP's) were received on August 23, 2022 from: from Heapy Engineering, Schooley Caldwell, Geotechnical Consultants, Dynotec, and Stone Environmental.

An evaluation committee reviewed the proposals and scored them on the basis of each firm's qualifications. The committee recommended an agreement be awarded to Heapy Engineering in the amount of \$500,000.00.

CONTRACT COMPLIANCE INFO: CC-005890, expires 9/21/24, Majority

FUTURE RENEWALS: The term of the agreement is one year with the option of three (3) annual renewals with the approval of City Council.

EMERGENCY DESIGNATION: It is requested that this Ordinance be handled in an emergency manner in order for the vendor to provide services for the City Hall Electrical Upgrade Project currently in process.

FISCAL IMPACT: A transfer within the Construction Management Capital Improvement Fund will be necessary as well as an amendment to the 2022 Capital Improvements Budget.

To authorize the Director of Finance and Management to enter into an agreement with Heapy Engineering for the Office of Construction Management's Professional Engineering Services - Task Order Basis project; to authorize a transfer and expenditure up to \$500,000.00 within the Construction Management Capital Improvement Fund; to amend the 2022 Capital Improvement Budget; and to declare an emergency. (\$500,000.00)

WHEREAS, the Finance and Management Department, Office of Construction Management, desires to enter into an agreement for the Professional Engineering Services - Task Order Basis project; and

WHEREAS, five (5) technical proposals were received on August 23, 2022; and

WHEREAS, the Department recommends an agreement be awarded to Heapy Engineering; and

WHEREAS, the initial agreement will be for a period of one year with the option of three (3) annual renewals with the approval of City Council; and

WHEREAS, it is necessary to authorize a transfer and expenditure up to \$500,000.00 within the Construction Management Capital Improvement Fund; and

WHEREAS, it is necessary to amend the 2022 Capital Improvement Budget; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, in that it is immediately necessary to authorize the Finance and Management Director to enter into an agreement with Heapy Engineering for the Professional Engineering Services - Task Order Basis project; in an emergency manner for the vendor to provide service for the City Hall Electrical Project currently in process; for the immediate preservation of the public health, peace, property and safety; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of the Department of Finance and Management is hereby authorized to enter into an agreement, on behalf of the Office of Construction Management, with Heapy Engineering for the Professional Engineering Services - Task Order Basis project, in the amount of \$500,000.00.

SECTION 2. That up to three (3) annual renewals to the agreement are anticipated.

SECTION 3. That a transfer and expenditure up to \$500,000.00, or so much thereof as may be needed, is hereby authorized in Fund 7733 - Construction Management Capital Improvement Fund, in Object Class 06, Capital Outlay, per the accounting codes in the attachment to this ordinance.

SECTION 4. That the 2022 Capital Improvement Budget is hereby amended per the accounting codes in the attachment to this ordinance.

SECTION 5. That the funds necessary to carry out the purpose of this Ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

SECTION 7. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 8. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract renewals associated with this Ordinance.

SECTION 9. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this Ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.