



## Legislation Text

---

**File #:** 0446-2015, **Version:** 1

---

### 1. BACKGROUND

This ordinance authorizes the Director of Public Service to enter into contract modification number one with Comserv Building Maintenance LLC for an amount up to \$18,000.00 for janitorial services at 1800 E. 17<sup>th</sup> Avenue.

Contract number EE014026 authorized the Director of Public Service to enter into a service agreement with Comserv Building Maintenance LLC for janitorial services at 1800 E. 17<sup>th</sup> Avenue. Public Service obtained this agreement by advertising the request for janitorial services on Vendor Services from 1/21/14 through 2/6/14. The department executed Contract EE014026 on 3/2/14 with an expiration date of 2/28/15. The original contract was for one year with the option to extend for two additional one year periods. The Director is requesting to extend the contact for one year.

Original Contract Amount:	\$16,154.00
Modification No. 1 Amount:	<u>\$18,000.00</u>
Total Contract Amount:	\$34,154.00

### 2. CONTRACT COMPLIANCE INFORMATION

The contract compliance number for Comserv Building Maintenance LLC is 27-3600764. The expiration date is 6/11/15.

### 3. FISCAL IMPACT

Funds in the amount of \$18,000.00 are available and budgeted for this expenditure in Fund 518 Public Inspection Services and Fund 241 Private Inspection Services within the Department of Public Service.

### 4. EMERGENCY DESIGNATION

Emergency action is requested to provide continuous janitorial services to maintain the sanitation of 1800 E. 17<sup>th</sup> Avenue.

To authorize the Director of Public Service to enter into a contract modification with Comserv Building Maintenance LLC for janitorial services; to authorize the expenditure of \$18,000.00 from Fund 518 Public Inspection Services and Fund 241 Private Inspection Services; and to declare an emergency. (\$18,000.00)

**WHEREAS**, the Department of Public Service advertised for janitorial services on Vendor Services from 1/21/14 through 2/6/14 and Comserv Building Maintenance LLC received the contract, contract EE014026.

**WHEREAS**, contract EE014026 was executed on 3/2/14 with an expiration date of 2/28/15. The original contract was for one year with the option to extend for two additional one year periods. The Director is requesting to extend the contact for one year; and

**WHEREAS**, this ordinance authorizes the Director of Public Service to enter into contract modification number one with Comserv Building Maintenance LLC for an amount up to \$18,000.00 for janitorial services at 1800 E. 17<sup>th</sup> Avenue; and this ordinance authorizes the Director of Public Service to waive competitive bidding and enter into a service agreement with Comserv Building Maintenance LLC, in an amount up to \$18,000.00, for janitorial services at 1800 E. 17<sup>th</sup> Avenue; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to authorize said service agreement and the expenditure of such funds to provide continuous

janitorial services to maintain the sanitation of 1800 E. 17<sup>th</sup> Avenue; thereby preserving the health, safety and welfare; now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Service be and is hereby authorized to enter into a contract modification with Comserv Building Maintenance LLC for janitorial services in an amount up to \$18,000.

**SECTION 2.** That for the purpose of paying the cost of this contract the sum of up to \$18,000.00 or so much thereof as may be needed, is hereby authorized as follows:

Organization: 59-12; Fund 518; Object Level 3: 3396; OCA 591450: \$15,300.00

Organization: 59-12; Fund 241; Object Level 3: 3396; OCA 591444: \$2,700.00

**SECTION 3.** That the funds necessary to carry out the purpose of this contract are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.