



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 1790-2011, **Version:** 1

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**BACKGROUND:** This ordinance authorizes the Finance and Management Director to enter into one (1) contract for the option to purchase Moving Services. The contract will provide Moving Services to be used by various City agencies to include moving boxes and furniture from one location to one or more locations, disassembly and reassembly of furniture (as required) and moving surplus furniture to a local storage facility. The term of the proposed option contract is one (1) year through October 30, 2012. The contract may be extended for one (1) additional year, subject to mutual agreement by both parties. The Purchasing Office opened formal bids on September 15, 2011.

The Purchasing Office advertised and solicited competitive bids in accordance with Section 329.06 Solicitation SA004087; 33 bids were solicited (MBE:3; FBE:2); Six (6) bids were received (MBE: 2; FBE: 0).

The Purchasing Office is recommending award of a contract to the lowest, responsive, responsible and best bidder as follows:

Premier Office Movers, LLC: CC# 743059487 (Expires: 8/3/2013)

Total Estimated Annual Expenditure: \$30,000.00

The company is not debarred according to the Federal Excluded Parties Listing or the State Auditor's Findings For Recovery Database.

**FISCAL IMPACT:** Funding to establish this option contract is budgeted in the Mail, Print Services and UTC Fund. Agencies will be required to obtain approval to expend from their own appropriation.

To authorize the Finance and Management Director to enter into one (1) contract for the option to purchase Moving Services with Premier Office Movers LLC; and to authorize the expenditure of one (1) dollar to establish the contract from the Mail, Print Services and UTC Fund; (\$1.00)

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on September 15, 2011 and selected the lowest, responsive, responsible and best bid from six bids received; and

**WHEREAS,** this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

**WHEREAS,** it is necessary to enter into a contract for Moving Services to be used by various City agencies. Services shall include moving boxes and furniture from one location to one or more locations, disassembly and reassembly of furniture (as required) and moving surplus furniture to a local storage facility; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following contract for an option to purchase Moving Services through October 30, 2012 with the option to extend for one (1) additional year in

accordance with Solicitation SA004087;

Premier Office Movers, LLC: Award made for all items. (\$1.00)

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from Mail, Print Services and UTC Fund, Organization Level 1: 45-01, Fund: 05-517, Object Level 3: 3406, OCA: 451130, to pay the cost thereof.

**SECTION 3.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.