



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 0400-2020, **Version:** 1

BACKGROUND: This ordinance authorizes the Finance and Management Director to establish a purchase order on behalf of the Office of Construction Management with DLZ Architecture, Inc. for professional architectural and engineering consulting services for space planning, design and construction administration for the replacement of Fire Station 2/3 located at 150 E. Fulton Street.

This Ordinance will issue a new purchase order by restoring funds for purchase order PO000698 that was established with the passage of ordinance 2830-2015. The Department of Finance and Management inadvertently cancelled PO000698 for the consulting services. However, there was an outstanding invoice in the amount of \$16,925.86 for the finalization of LEED documents, post construction warranties, and closeout documents, this funding is not for additional services.

The original purchase order was a formal bid (EL015764) and was modify (PO000698) as a design project and legislated through a normal process.

Emergency action is requested to provide funding for this purchase order as soon as practical.

DLZ Architecture, Inc. Contract Compliance No. 31-1209514 expiration date July 25, 2020.

Fiscal Impact: This ordinance authorizes the expenditure of \$16,925.86 from the Construction Management Capital Improvement Fund with DLZ Architecture, Inc. for space planning, design and construction administration for the replacement of Fire Station 2/3 located at 150 E. Fulton Street and to restore funds for purchase order PO000698. These funds are budgeted within the Construction Management Capital Improvement fund.

To amend the 2019 Capital Improvement Budget; to authorize the Director of Finance and Management to issue a purchase order on behalf of the Office of Construction Management with DLZ Architecture, Inc. for services related to Fire Station 2; to authorize the transfer of \$16,925.86 within the Construction Management Capital Improvement Fund; to authorize the expenditure of \$16,925.86 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$16,925.86)

WHEREAS, it is necessary to amend the 2019 Capital Improvement Budget and to authorize transfers between projects within the Construction Management Capital Improvement Fund; and

WHEREAS, the Finance and Management Director is authorized to issue a purchase order with DLZ Architecture, Inc. for professional architectural and engineering consulting services for the replacement of Fire Station 2/3 located at 150 E. Fulton Street; and

WHEREAS, it is necessary to authorize the expenditure \$16,925.86 from the Construction Management Capital Improvement Fund; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management, Office of Construction Management, in that it is immediately necessary to authorize the Director of Finance and Management to issue a purchase order with DLZ Architecture, Inc., thereby preserving the public health, peace, property, safety and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to establish a purchase order on behalf of the Office of Construction Management with DLZ Architecture, Inc. for professional architectural and engineering consulting services related to Fire Station 2 Fulton Street.

SECTION 2. That the 2019 Capital Improvement Budget be amended as follows:

Project Name / Project Number / Current Authority/ Revised Authority/ Difference

Fund 7733:

Facility Renovation Unvoted Carryover/ P570030-100102 / \$311,524 / \$294,598.14 / (\$16,925.86)

Fire Station 2 Unvoted Carryover P570093-100000 / \$0 / \$16,925.86 / \$16,925.86

SECTION 3. That the transfer of \$16,925.86, or so much thereof that may be necessary in regards to the action authorized in SECTION 1, is hereby authorized in the Construction Management Capital Improvement Fund 7733, in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

SECTION 4. That the expenditure of \$16,925.86, or so much thereof that may be necessary in regards to the action authorized in SECTION 1, is hereby authorized in the Construction Management Capital Improvement Fund 7733, in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

SECTION 5. That the monies in the foregoing sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 6. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 7. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 8. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 9. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.