



## Legislation Text

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**File #:** 0512-2020, **Version:** 1

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**Background:** This ordinance is to authorize the Executive Director of the Civil Service Commission to modify and increase the maximum authorized expenditure in the contract with Association for Psychotherapy, Inc. for psychological screening of safety recruits for upcoming classes at the Police and Fire Academies. This modification is required in order to add funds for academy classes planned for June. Funding is typically added before each set of academy classes and this contract will expire in July 2020. The contract's requirements cannot be awarded through other procurement processes since this a professional services contract that has already been through the regular Request for Proposals process. The costs for the services provided in this contract have not increased since the initial contract was approved.

**Bid Information:** In 2017, the City of Columbus Civil Service Commission published a Request for Proposals (RFP) for these services and sent the RFP to organizations with the City's Vendor Services website. Proposals were accepted through May 8, 2017. Six proposals were received. None of the companies had MBE or FBE certification with the City at the time of the proposal submission. An evaluation committee reviewed these proposals and the Executive Director awarded the contract to the Association for Psychotherapy, Inc. (Ord.1600 -2017). The selected firm has since become a certified FBE with the Office of Diversity and Inclusion.

**Emergency Designation:** Emergency legislation is requested in order to continue scheduling for Police and Fire applicants for upcoming Academy classes.

Contract Compliance Number: 311441549, expires 1/15/2021.

**FISCAL IMPACT:** Funding for this service was budgeted in the Civil Service Commission's general fund budget.

To authorize the Executive Director of the Civil Service Commission to modify and increase the contract with the Association for Psychotherapy, Inc. for the psychological screening of public safety recruits; to authorize the expenditure of \$35,000.00 from the General Fund; and to declare an emergency (\$35,000.00).

**WHEREAS**, in 2017, the City of Columbus Civil Service Commission accepted proposals from qualified companies for psychological services; and,

**WHEREAS**, the Civil Service Commission awarded the contract to the Association for Psychotherapy, Inc.; and,

**WHEREAS**, it is necessary to modify and increase the contract with Association for Psychotherapy, Inc. in order to continue scheduling public safety recruits in preparation for upcoming academy classes; and,

**WHEREAS** an emergency exists in the usual daily operation of the Civil Service Commission, in that it is immediately necessary to modify and increase the contract with Association for Psychotherapy, Inc. in order to continue scheduling police and fire recruits in preparation for summer academy classes, thereby preserving the public peace, property, health, safety and welfare; **NOW, THEREFORE:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Executive Director of the Civil Service Commission be and is hereby authorized to modify and increase the contract with Association for Psychotherapy, Inc. for the purpose of administering psychological screenings to public safety recruits for the Department of Public Safety's entry-level sworn positions.

**SECTION 2.** That the expenditure of \$35,000.00 or so much thereof as may be needed, is hereby authorized in Fund 1000 General Fund in object class 03 per the accounting codes in the attachment to this ordinance.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.