



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 0185-2019, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Ford OEM Parts with Dick Masheter Ford, Inc. The Division of Fleet Management is the primary user for Ford OEM Parts. Ford OEM Parts are used to maintain the City's fleet of vehicles. The term of the proposed option contract would be approximately two (2) years, expiring March 31, 2021, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on January 3, 2019. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ011080). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Dick Masheter Ford, Inc., CC# 004265 expires 3/31/2021, All Items, \$1.00  
Total Estimated Annual Expenditure: \$500,000, Division of Fleet Management, the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978. City Agencies will be required to obtain approval to expend from their own appropriations for estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Ford OEM Parts with Dick Masheter Ford, Inc.; and to authorize the expenditure of \$1.00 from General Budget Reservation BRPO000978. (\$1.00).

**WHEREAS,** the Ford OEM Parts UTC will provide for the purchase of Ford OEM Parts used to maintain the City's fleet of vehicles; and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on January 3, 2019 and selected the overall lowest, responsive, responsible and best bidder; and

**WHEREAS,** it has become necessary in the usual daily operation of the Division of Fleet Management to authorize the Director of Finance and Management to enter into a Universal Term Contract for the option to purchase Ford OEM Parts; **now, therefore**

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase Ford OEM Parts in accordance with Request for Quotation RFQ011080 for a term of approximately two (2) years, expiring 3/31/2021, with the option to renew for one (1) additional year, as follows:

Dick Masheter Ford, Inc., All Items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.