



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #: 2902-2013, Version: 1**

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The purpose of this legislation is to authorize the Director of the Department of Public Utilities to enter into an agreement with Hubbard & Hubbard, Inc. for professional consulting services to assist in planning, designing and executing a Diversity and Inclusion Scorecard. The Department of Public Utilities provides quality water, wastewater, and electricity services to over 1 million people in Central Ohio and is proud of its diverse employees who strive to deliver excellence in service to the citizens of Columbus, Ohio. DPU currently supports its employees with a diversity and inclusion effort that includes a department-wide committee, tasked with promoting, educating and measuring diversity and inclusion. The development of a diversity and inclusion scorecard will engage personnel from DPU, the City's Department of Human Resources and the City's Civil Service Commission to monitor diversity and inclusion efforts, organizational performance, strategy execution and delivery of desired outcomes.

The Department of Public Utilities advertised Request for Proposals (RFPs) for the subject services in the City Bulletin in accordance with the provisions of Section 329 Columbus City Codes, 1959. Four hundred forty one (441) vendors were solicited, eight (8) of which held MBR status, twenty-eight (28) of which held M1A status, two (2) which held HL1 status, fourteen (14) of which held F1 status, and two (2) which held AS1 status. The Director of Public Utilities received a proposal from two (2) vendors on July 30, 2013. After review of the information presented and having evaluated the proposal, the Director of Public Utilities recommended the award of the contract to be made to Hubbard & Hubbard, Inc.

The maximum obligation of the City for services described in this agreement for the period of one (1) year from the date of execution is limited to \$120,250.00. The contract is for one (1) year with the option to renew for two (2) additional years, on a year-to-year and available funding basis and approval by Columbus City Council.

**SUPPLIER:** Hubbard & Hubbard, Inc. (68-0097723), expires July 31, 2015. This vendor holds MBE (AFA) certification with the City of Columbus.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** A total of \$120,250.00 is budgeted and needed for the first year of this contract. **This ordinance is contingent on the passage of the 2014 Operating Budget, Ordinance 2731-2013.**

2012: \$0 was spent by DPU for similar services

2011: \$0 was spent by DPU for similar services

To authorize the Director of Public Utilities to enter into a professional services contract with Hubbard & Hubbard, Inc. for professional consulting services; to authorize the expenditure of \$7,335.25 from the Power Operating Fund, \$46,657.00 from the Water Operating Fund, \$52,308.75 from the Sewer Operating Fund, and \$13,949.00 from the Stormwater Operating Fund.(\$120,250.00)

**WHEREAS,** the Department of Public Utilities supports the growth and sustainability of diversity and inclusion; and

**WHEREAS**, the Department of Public Utilities requires professional support to plan, design and execute a diversity and inclusion scorecard that is accepted across multiple stakeholder communities; and

**WHEREAS**, Hubbard & Hubbard, Inc. was selected based upon criteria set forth by Columbus City Code; and

**WHEREAS**, the maximum obligation for the first year of the agreement shall not exceed \$120,250.00, with a maximum of two additional years subject to and conditioned upon the approval of City Council, and appropriation and certification of funds by the City Auditor; and

**WHEREAS**, it is necessary to authorize the Department of Public Utilities to enter into a contract for professional consulting services with Hubbard & Hubbard, Inc. for the preservation of public health, peace, property, safety; now, therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities be, and hereby is authorized to enter into a professional services agreement with Hubbard & Hubbard, Inc. professional consulting services related to diversity and inclusion scorecard development, in accordance with the terms and conditions as shown in the contract on file in the office of the Department of Public Utilities.

**SECTION 2.** The said firm shall conduct the work to the satisfaction of the Director of Public Utilities.

**SECTION 3.** That the expenditure of \$120,250.00 or so much thereof as may be needed, be and the same hereby is authorized to pay the cost of this contract as follows for the Fiscal Year 2014:

**Division of Power - 60-07**

Fund: 550  
OCA: 600023  
Object Level 1: 03  
Object Level 3: 3336  
Amount: \$7,335.25

**Division of Water - 60-09**

Fund: 600  
OCA: 600049  
Object Level 1: 03  
Object Level 3: 3336  
Amount: \$46,657.00

**Division of Sewerage & Drainage - 60-05**

Fund: 650  
OCA: 600056  
Object Level 1: 03  
Object Level 3: 3336  
Amount: \$52,308.75

**Division of Sewerage & Drainage - 60-15**

Fund: 675  
OCA: 600065  
Object Level 1: 03  
Object Level 3: 3336  
Amount: \$13,949.00

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.