



## Legislation Text

**File #: 0585-2023, Version: 1**

### 1. BACKGROUND

This ordinance authorizes the Director of Public Service to enter into a professional services contract with CTL Engineering, Inc. in the amount of up to \$100,000.00 for the Roadway - Geotechnical Services project.

The intent of this project is to provide the City of Columbus, Department of Public Service, additional resources to perform geotechnical engineering services as needed to supplement other design projects.

The Department of Public Service, Office of Support Services, solicited Requests for Proposals for the Roadway - Geotechnical Services contract. The project was formally advertised on the Vendor Services web site from January 4, 2023, to February 1, 2023. The city received two (2) responses. Both proposals were deemed responsive and were fully evaluated when the Evaluation Committee met on February 8, 2023. The responding firms were:

<u>Company Name</u>	<u>City/State</u>	<u>Majority/MBE/MBR/F1/AS1/PHC</u>
CTL Engineering, Inc.	Columbus, OH	MBE
DLZ Ohio, Inc.	Columbus, OH	MBE

CTL Engineering, Inc. received the highest score by the evaluation committee and will be awarded the Roadway - Geotechnical Services contract.

Searches in the Excluded Party List System (Federal) and the Findings for Recovery list (State) produced no findings against CTL Engineering, Inc.

### 2. CONTRACT COMPLIANCE

The contract compliance number for CTL Engineering, Inc. is CC004209 and expires 05/20/2024.

### 3. FISCAL IMPACT

Funding for this contract is available and appropriated within Fund 7704, the Streets and Highways Bond Fund. An amendment to the 2022 Capital Improvement Budget and a transfer of cash and appropriation is required to establish sufficient budget authority for the project.

### 4. MINORITY AND WOMAN OWNED BUSINESS ENTERPRISE & SMALL LOCAL BUSINESS ENTERPRISE PROGRAM

This contract was bid with an assigned City of Columbus MBE/WBE Program goal of 70% as provided by the Office of Diversity and Inclusion. Failure by the contractor to meet this goal subjects the contractor to the Penalties for Non-Compliance as described in the "City's Minority and Women-Owned Business Enterprise & Small Local Business Enterprise Program Manual" and in the "City of Columbus MBE/WBE Program Special Provision" that were part of the bid documents for this contract.

### 5. EMERGENCY DESIGNATION

Emergency action is requested to expedite this contract to ensure resources are available when needed, to ensure the safety of the travelling public.

To amend the 2022 Capital Improvement Budget; to authorize the transfer of cash and appropriation within the Streets and Highways Bond Fund; to authorize the Director of Public Service to enter into a professional services contract with CTL Engineering, Inc. for the Roadway - Geotechnical Services contract; to authorize the expenditure of up to

\$100,000.00 from the Streets and Highways Bond Fund to pay for this contract; and to declare an emergency. (\$100,000.00)

**WHEREAS**, there is a need to enter into a professional services contract to provide additional resources to perform geotechnical engineering services; and

**WHEREAS**, the Department of Public Service, Office of Support Services, solicited Requests for Proposals for the Roadway - Geotechnical Services contract; and

**WHEREAS**, CTL Engineering, Inc. submitted the best overall proposal for this project; and

**WHEREAS**, it is necessary to enter into a contract with CTL Engineering, Inc. for the provision of professional engineering consulting services described above in the amount of up to \$100,000.00; and

**WHEREAS**, it is necessary to authorize an amendment to the 2022 Capital Improvement Budget for the purpose of providing sufficient spending authority for the aforementioned project expenditure; and

**WHEREAS**, it is necessary for Council to authorize a transfer of cash and appropriation within Fund 7704, the Streets and Highways Bond Fund, to establish sufficient cash to pay for the project; and

**WHEREAS**, this contract opportunity was submitted to the City's Office of Diversity and Inclusion (ODI) for review and assignment of an MBE/WBE goal prior to bidding; and

**WHEREAS**, this contract was bid with an assigned City of Columbus MBE/WBE Program goal of 70% as assigned by the City's Office of Diversity and Inclusion (ODI); and

**WHEREAS**, failure by the contractor to meet this goal subjects the contractor to the Penalties for Non-Compliance; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to authorize the Director of Public Service to enter into contract with CTL Engineering, Inc. in order to provide funding for the Roadway - Geotechnical Services contract so resources may be available when needed, to ensure the safety of the travelling public thereby preserving the public health, peace, property, safety and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the 2022 Capital Improvements Budget authorized by ordinance 1896-2022 be amended as follows to establish sufficient authority for this project:

**Fund / Project / Project Name / C.I.B. / Change / C.I.B. as Amended**

7704 / P530086-100031 / Intersection Improvements - Livingston Avenue at Barnett Road (Voted Carryover) / \$217,169.00 / (\$100,000.00) / \$117,169.00

7704 / P531069-100000 / Roadway - Geotechnical Services (Voted Carryover) / \$0.00 / \$100,000.00 / \$100,000.00

**SECTION 2.** That the transfer of \$100,000.00, or so much thereof as may be needed, is hereby authorized within Fund 7704 (Streets and Highways Bond Fund), from Dept-Div 5912 (Design and Construction), Project P530086-100031 (Intersection Improvements - Livingston Avenue at Barnett Road), Object Class 06 (Capital Outlay) to Dept-Div 5912 (Design and Construction), Project P531069-100000 (Roadway - Geotechnical Services), Object Class 06 (Capital Outlay) per the account codes in the attachment to this ordinance.

**SECTION 3.** That the Director of Public Service be, and hereby is, authorized to enter into a professional services

contract with CTL Engineering, Inc. at 2860 Fisher Road, Columbus, OH 43204, for the Roadway - Geotechnical Services project in an amount up to \$100,000.00.

**SECTION 4.** That the expenditure of \$100,000.00, or so much thereof as may be needed, is hereby authorized in Fund 7704 (Streets and Highways Bond Fund), Dept-Div 5912 (Design and Construction), Project P531069-100000 (Roadway - Geotechnical Services), in Object Class 06 (Capital Outlay) per the accounting codes in the attachment to this ordinance.

**SECTION 5.** Funds are hereby deemed appropriated and expenditures and transfers authorized to carry out the purposes of this ordinance and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 7.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 8.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.