



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 0186-2015, **Version:** 1

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### **BACKGROUND:**

This legislation authorizes the Directors of the Departments of Human Resources and Technology (DoT) to renew an annual software maintenance and support agreement with Intellinetics, Inc for a document management system. The original agreement (EL005006) was authorized by ordinance 2051-2004, passed November 22, 2004. The agreement was most recently renewed and modified by authority of ordinance 0414-2014, passed March 31, 2014, through purchase order EL015579. The renewal of this agreement will provide for software maintenance and support services for the document management system utilized by HR-Risk Management, for the period April 1, 2015 through March 31, 2016. The total cost of the renewal is \$1,800.00.

Although Intellinetics uses resellers for Intellivue licenses, resellers are not permitted to bid on annual software maintenance and support agreements for existing Intellinetics customers. As the City purchased its Intellivue software from Intellinetics, we must purchase annual support and maintenance from Intellinetics. As such, this ordinance requests a waiver of competitive bidding provisions of Columbus City Code, in accordance with Chapter 329.

### **FISCAL IMPACT:**

During fiscal year 2013 and 2014, the Department of Technology expended \$7,425.00 and \$1,800.00 respectively for software maintenance and support from Intellinetics, Inc. The 2015 cost associated with this contract renewal is \$1,800.00 for software maintenance and support. Funding is budgeted and available within the Department of Technology, Internal Service Fund to pay for this service. This ordinance is contingent on the passage of the 2015 City of Columbus Operating Budget.

### **CONTRACT COMPLIANCE:**

Vendor Name: Intellinetics, Inc.                      C.C#: 31 - 1491111                      Expiration Date: 12/05/2016

To authorize the Director of the Department of Technology and the Director of the Human Resources Department, to renew an annual software maintenance and support contract with Intellinetics, Inc. for a document management system utilized by the Human Resources Employee Benefits/Risk Management Division; to waive the competitive bidding provisions of the Columbus City Code; to authorize the expenditure of \$1,800.00 from the Department of Technology, Internal Service Fund. (\$1,800.00).

**WHEREAS**, this legislation authorizes the Director of the Human Resources Department and the Director of the Department of Technology to renew an annual software maintenance and support contract with Intellinetics Inc, for a document management system utilized by the Human Resources Employee Benefits/Risk Management Division; and

**WHEREAS**, the renewal of this agreement will provide for software maintenance and support services for the document management system utilized as part of the Human Resources Employee Benefits/Risk Management section, for the period April 1, 2015 through March 31, 2016 at a cost of \$1,800.00; and

**WHEREAS**, this legislation also request to continue services provided by Intellinetics and to waive the competitive bidding provisions of Columbus City Code Chapter 329; and

**WHEREAS**, it is necessary for the Director of the Department of Technology and the Director of the Human Resources Department to renew an annual maintenance and support contract with Intellinetics, Inc., to avoid interruption of services for the daily operation, activities, thereby preserving the public health, peace, property, safety and welfare; now, therefore:

**BE IT ORDAINED BY THE CITY COUNCIL OF COLUMBUS:**

**SECTION 1:** That the Director of the Human Resources Department and the Director of the Department of Technology be and are hereby authorized to renew an annual maintenance contract with Intellinetics, Inc., for software maintenance and support services utilized by the Human Resources Employee Benefits/Risk Management Division, in the amount of \$1,800.00, for a coverage term period from April 1, 2015 through March 31, 2016.

**SECTION 2:** That the expenditure of \$1,800.00 or so much thereof as may be necessary is hereby authorized to be expended from:

**Division:** 47-01|**Fund:** 514|**Sub-fund:** 502|**OCA Code:** 514502|**Obj. Level 1:**03|**Obj. Level 3:** 3369|**Amount:** \$1,800.00

**SECTION 3:** That the City Auditor is authorized to make any accounting changes to revise the funding source for any contract or contracts modifications associated with this ordinance.

**SECTION 4:** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5:** That this Council finds the best interest of the city is served by waiving, and does hereby waive, the competitive bidding provisions of Chapter 329 of the Columbus City Code.

**SECTION 6:** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.