



## Legislation Text

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**File #:** 0849-2022, **Version:** 1

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..Explanation

**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Drug and Alcohol Testing with OhioHealth Corporation. The Division of Human Resources is the primary user of these services for pre-employment, CDL license holders and for city employees. The term of the proposed option contract would be approximately three years, expiring June 30, 2025, with the option to renew for three additional (3) one (1) year periods. The Purchasing Office opened formal Request for Proposals on December 23, 2021. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025.

The Purchasing Office advertised and solicited proposals in accordance with the relevant provisions of Section 329 relating to Requests for Proposals (RFQ020557). Three (3) proposals were received.

The evaluation committee consisting of one representative each from Department of Human Resources, Division of Fire, Division of Police, Department of Public Service and Department of Public Utilities scored the written proposals and requested a presentation from the top two firms. The offerors made their presentations. After review of the committee members' work the Director of Finance and Management authorized final negotiations and recommends the acceptance of the proposal submitted by OhioHealth Corporation, the highest scoring proposal.

OhioHealth Corporation, CC# 006104 expires 2/22/23, All Items, \$1.00

Total Estimated Annual Expenditure: \$100,000, Department of Human Resources, the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Drug and Alcohol Testing with OhioHealth Corporation; and to authorize the expenditure of \$1.00 from General Budget Reservation BRPO002025. (\$1.00).

**WHEREAS**, the Drug & Alcohol Testing UTC will provide for the purchase of pre-employment, CDL license holder and employee testing services to ensure a drug free workplace; and,

**WHEREAS**, the Purchasing Office advertised and solicited formal Requests for Proposals (RFQ020557) for a multi-year Universal Term Contract (UTC) which were evaluated by a committee resulting in the recommendation of an award to OhioHealth Corporation; and

**WHEREAS**, it has become necessary in the daily operation of the Department of Human Resources to authorize the Director of Finance and Management to enter into a Universal Term Contract for the option to purchase Drug and Alcohol Testing; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase Drug and Alcohol Testing in accordance with Request for Proposal RFQ020557 for a term of approximately three (3) years, expiring June 30, 2025, with the option to renew for three (3) additional one (1) year periods, as follows:

OhioHealth Corporation, All Items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO002025 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.