



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1469-2014, **Version:** 1

Background:

This ordinance authorizes the Director of the Recreation and Parks Department to enter into contract with XYZ Survey Service, Ltd. to provide Recreation and Parks with continuing, contractual access to additional professional resources that are necessary to provide various engineering, architectural, and technical expertise for the department to implement smaller scale projects. These services will consist of being available to perform design improvements and upgrades to various properties, buildings, and other facilities as required. This contract will also assist Recreation and Parks in guiding projects through the Building and Zoning Services approval process.

Proposals were requested through a phone quote process in accordance with City Code Section 329 and evaluated accordingly. Proposals were received from the following companies:

	Status
XYZ Survey Services	MBE
CT Consultants	MAJ
CW Design	FBE
Vivid Design	MAJ

After review of the proposals that were submitted, it was determined that XYZ Survey Services was the most responsive bidder.

Principal Parties:

Vendor Name: XYZ Survey Services, Inc.
Vendor Address: 3354 E. Broad Street, Suite C, Columbus, OH 43213
Vendor Contact Name and Phone: Melva Williams-Argaw 614-238-9080
Contract Compliance Number: 043846618
Contract Compliance Expiration Date: August 31, 2014
Number of Columbus Based Employees: 6+

Fiscal Impact:

\$50,000.00 is budgeted and available in the Recreation and Parks Voted Bond Fund 702 to meet the financial obligations of this contract. Contingent upon 2014 Bond Sale.

To authorize and direct the Director of Recreation and Parks to enter into contract with XYZ Survey Service, Ltd. to provide various on-call engineering, architectural, and technical expertise; and to authorize the expenditure of \$50,000.00 from the Recreation and Parks Voted Bond Fund. (\$50,000.00)

WHEREAS, proposals were requested through a phone quote process in accordance with City Code Section 329 and evaluated accordingly; and

WHEREAS, after review of the proposals the contract will be awarded to XYZ Survey Service, Ltd. to provide various on-call engineering, architectural, and technical expertise as the most responsive bidder; **NOW THEREFORE**

BE IT ORDAINED BY THE COLUMBUS CITY COUNCIL:

SECTION 1. That the Director of Recreation and Parks is authorized to enter into contract with XYZ Survey Service,

Ltd. to provide various on-call engineering, architectural, and technical expertise.

SECTION 2. That the expenditure of \$50,000.00 or so much thereof as may be necessary to pay the cost thereof, be and is hereby authorized from the Recreation and Parks Bond Fund as follows:

Project	OCA Code	O.L. 3	Amount
510229-100001 (Bikeway Trail Safety)	722901	6621	\$25,000.00
510017-100000 (Park Improvements - General)	721700	6621	\$25,000.00

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this legislation.

SECTION 5. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 6. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.