



## Legislation Text

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**File #: 2208-2013, Version: 1**

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### 1. BACKGROUND

This legislation authorizes the Director of Public Service to enter into contract with Nelson\Nygaard Consulting Associates in the amount of up to \$250,000.00 for the UIRF - Short North Parking Study contract.

The Department of Public Service is initiating a procurement effort for the purpose of conducting and preparing a parking study in the Short North district of Columbus. The district is bounded by the Olentangy River on the west, the Norfolk/Southern railroad east of 4<sup>th</sup> Street on the east, Goodale Street on the South, and King Avenue on the north. The study is intended to be a comprehensive analysis of the existing and future parking conditions and recommended solutions to address the existing and future needs of the area.

The Department of Public Service, Office of Support Services, solicited Requests for Proposals for the UIRF - Short North Parking Study contract. The project was formally advertised on the Vendor Services web site from August 8, 2013, to August 29, 2013. The city received three (3) responses. All proposals were deemed responsive and were fully evaluated when the Evaluation Committee met on September 5, 2013.

<u>Company Name</u>	<u>City/State</u>	<u>Majority/MBE/FBE/ASN /PHC</u>
Nelson\Nygaard Consulting Associates	Boston, MA	MAJ
Trans Associates Engineering Consultants, Inc.	Columbus, OH	MAJ
Desman, Inc. dba Desman Associates	Cleveland, OH	MAJ

Nelson\Nygaard Consulting Associates received the highest score by the evaluation committee and will be awarded the UIRF - Short North Parking Study contract.

Searches in the System for Award Management (Federal) and the Findings for Recovery list (State) produced no findings against Nelson\Nygaard Consulting Associates.

### 2. CONTRACT COMPLIANCE

Nelson\Nygaard Consulting Associates' contract compliance number is 58-2592493 and expires XX/XX/XX.

### 3. FISCAL IMPACT

Funds in the amount of \$250,000.00 are available for this project in the Streets and Highways Bond Fund within the Department of Public Service. A transfer of cash and authority is necessary for this project.

### 4. EMERGENCY DESIGNATION

Emergency action is requested to provide necessary engineering and design funding and prevent unnecessary delays in the Department of Development's Urban Infrastructure Recovery Fund (UIRF) program.

To amend the 2013 Capital Improvement Budget; to authorize the City Auditor to transfer cash and appropriation within the Streets and Highways Bond Fund; to authorize the Director of Public Service to enter into contract with Nelson\Nygaard Consulting Associates for engineering, technical, and surveying services in connection with the UIRF - Short North Parking Study contract; to authorize the expenditure of up to \$250,000.00 from the Streets and Highways Bonds Fund; and to declare an emergency. (\$250,000.00)

**WHEREAS**, the Director of Public Service has identified the need to enter into a professional service contract to provide for engineering and design services for improvements for the UIRF - Short North Parking Study contract; and

**WHEREAS**, this ordinance authorizes the Director of Public Service to enter into contract with Nelson\Nygaard Consulting Associates for the provision of engineering and design services described above in the amount of up to \$250,000.00; and

**WHEREAS**, it is necessary to authorize an amendment to the 2013 Capital Improvement Budget and a transfer of cash within the Streets and Highway Bond Fund for the purpose of providing sufficient spending authority for the aforementioned project expenditure; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Service in that this contract should be authorized immediately so that funding can be made available for necessary engineering and design services for capital improvement projects thereby preserving the public health, peace, property, safety and welfare; now, therefore

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the 2013 Capital Improvements Budget authorized by ordinance 0645-2013 be amended to provide sufficient authority in the appropriate project detail number for this project as follows:

Fund / Project / Project Name / Current C.I.B. / Change / C.I.B. as amended

704 / 440005-100000 / Urban Infra.-Eng&Constr/Traffic (Voted 2008) / \$4,551,324.00 / (\$250,000.00) / \$4,301,324.00

704 / 440005-100040 / UIRF - Short North Parking Study (Voted 2008) / \$0 / \$250,000.00 / \$250,000.00

**SECTION 2.** That the transfer of cash and appropriation within the Streets and Highways G.O. Bond Fund, 704 be authorized as follows:

Transfer from:

Fund / Project / Project Name / O.L. 01-03 Codes / OCA / Amount

704 / 440005-100000 / Urban Infra.-Eng&Constr/Traffic / 06-6600 / 590050 / \$250,000.00

Transfer to:

Fund / Project / Project Name / O.L. 01-03 Codes / OCA / Amount

704 / 440005-100040 / UIRF - Short North Parking Study / 06-6600 / 704540 / \$250,000.00

**SECTION 3.** That the Director of Public Service be and is hereby authorized to enter into contract with Nelson\Nygaard Consulting Associates for the UIRF - Short North Parking Study project for engineering and design services in an amount of up to \$250,000.00.

**SECTION 4.** That for the purpose of paying the cost of this contract the sum of up to \$250,000.00 or so much thereof as may be needed, is hereby authorized to be expended from the Streets and Highways Bond Fund as follows:

Fund / Project / Project Name / O.L. 01-03 Codes / OCA / Amount

704 / 440005-100040 / UIRF - Short North Parking Study / 06-6682 / 704540 / \$250,000.00

**SECTION 5.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 7.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 8.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.