



# City of Columbus

Office of City Clerk  
90 West Broad Street  
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columbuscitycouncil.org

## Legislation Text

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**File #:** 1428-2009, **Version:** 1

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To authorize and direct the Finance and Management Director to issue a purchase order for janitorial supplies for the Fire Division from an existing Universal Term Contract with Key-4 Cleaning Supplies, to authorize the expenditure of \$10,000.00 from the General Fund; and to declare an emergency. (\$10,000.00)

**BACKGROUND:** The Fire Division needs to purchase janitorial supplies. This legislation authorizes the Finance and Management Director to issue a purchase order for janitorial supplies for the Fire Division from an existing Universal Term Contract established by the Purchasing Office for such purpose with Key-4 Cleaning Supplies.

**Bid Information:** A Universal Term Contract exists for these purchases; FL003028 expires 3/31/11.

**Contract Compliance:** 311417716

**Emergency Designation:** Emergency action is requested to make funding immediately available for pending requests.

**FISCAL IMPACT:** Funds exist within the Division's current 2009 General Fund Operating Budget specifically for this purchase. The division has spent/encumbered \$100,000.00 with Key 4 for janitorial supplies thus far in 2009. The Division of Fire spent approximately \$150,000.00 in 2008 for janitorial supplies.

**WHEREAS,** the Fire Division needs to purchase janitorial supplies; and

**WHEREAS,** a Universal Term Contract established by the Purchasing Office exists for these purchases; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Safety, Division of Fire, in that it is immediately necessary to issue a purchase order for the purchase of janitorial supplies, for the immediate preservation of the public health, peace, property, safety and welfare; now, therefore,

### **BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS**

**SECTION 1.** That the Finance and Management Director be and is hereby authorized and directed to issue a purchase order for the purchase of janitorial supplies for the Fire Division in accordance with the existing Universal Term Contract established by the Purchasing Office with Key-4 Cleaning Supplies.

**SECTION 2.** That the expenditure of \$10,000.00, or so much thereof as may be necessary, be and is hereby authorized from the Fire Division's General Fund Budget, Fund 010, Division of Fire No. 30-04, Object Level One 02, Object Level Three 2212, OCA 301531.

**SECTION 3.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.