



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1729-2013, **Version:** 1

Background: This ordinance establishes an auditor's certificate and authorizes the Director of Finance and Management to enter into various contracts or to establish purchase orders from established universal term contracts for the purchase of furniture, fixtures and equipment necessary for the ongoing renovation of the second floor of City Hall. Items will include furnishings, scheduling, delivery, and installation.

Bids will be obtained and contracts awarded in accordance with the competitive bidding provisions of the Columbus City Codes, 1959. The Purchasing Office will solicit new bids to secure contracts or will establish purchase orders available through any established universal term contracts. Items necessary for operation include items such as office furniture, fixtures.

This procurement process is intended to save time and ensure flexibility as the renovation of these areas continues.

Emergency legislation is required to proceed with the funding for equipment immediately while the bidding is in process.

Fiscal Impact: \$135,000.00 is required and budgeted in Construction Management Capital Improvement Fund to meet the financial obligations of these various expenditures.

To amend the 2013 Capital Improvement Budget; to authorize the City Auditor to transfer funding between projects within the Construction Management Capital Improvement Fund; to authorize the Director of Finance and Management to enter into various contracts or establish purchase orders for the purchase of furniture, fixtures and equipment for the ongoing renovation of the second floor of City Hall; to authorize the expenditure of up to \$135,000.00 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$135,000.00)

WHEREAS, it is necessary to amend the 2013 Capital Improvement Budget and to transfer cash between projects within the Construction Management Capital Improvement Fund; and

WHEREAS, various Universal Term Contracts (UTCs) have been established through the formal competitive bidding process by the Purchasing Office, which will be utilized to properly up-fit the second floor of City Hall; and

WHEREAS, funding is available for these purchases within the Construction Management Capital Improvement Fund; and

WHEREAS, it is necessary to establish an Auditor's Certificate for costs relating to the purchase of furniture, fixtures and equipment for the ongoing renovation of the second floor of City Hall; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management in that it is immediately necessary to enter into various contracts or establish purchase orders from established universal term contracts for the purchase of furniture, fixtures and equipment for the second floor renovation of City Hall, thereby preserving the public health, peace, property, safety, and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the 2013 Capital Improvement Budget be amended as follows:

FUND 733

Project Name| Project No.|Current Authority|Revised Authority|Difference

4252 Groves Road Building 570057-100000 (Unvoted Carryover) \$135,000|\$0|(\$135,000)
City Hall Windows - Replacement 570030-100152 (Unvoted Carryover) \$0|\$135,000|\$135,000

SECTION 2. That the City Auditor is hereby authorized to transfer funding within the Construction Management Capital Improvement Fund:

FROM:

Dept. /Div.: 45-50| Fund: 733|Project Number 570057-100000|Project Name - 4252 Groves Road Building|OCA Code: 733057|OL3: 6620|Amount \$135,000.00

TO:

Dept. /Div.: 45-50| Fund: 733|Project Number 570030-100152|Project Name - City Hall Windows - Replacement|OCA Code: 730152|OL3: 6620|Amount \$135,000.00

SECTION 3. That the Director of Finance and Management be and is hereby authorized to enter into various contracts or to establish purchase orders from established universal term contracts for the purchase of various furniture, fixtures and equipment necessary for the ongoing renovation of the second floor of City Hall.

SECTION 4. That the sum of \$135,000.00, or so much thereof as may be necessary in regard to the action authroized in SECTION 3, be and is hereby authorized to be funded as follows:

Dept./Div.: 45-50
Project: 570030-100152
Fund: 733
OCA Code: 730152
Object Level 1: 06
Object Level 3: 6620
Amount: \$135,000.00

All work will be done in accordance with the competitive bidding provisions of the Columbus City Codes. City Council recognizes this ordinance does not identify the contractor(s) to whom the contract(s) will be awarded and understands its passage will give the Finance and Management Director the final decision in determination of the lowest most responsive and responsible bidder for such contract(s). This Council is satisfied it is in the best interests of the City to delegate this contracting decision.

SECTION 5. That this Council hereby recognizes that this ordinance does not identify specific contractors or vendors for the expenditure purposes authorized herein and hereby delegates sole and final contracting decisions relative to the determination of lowest, most responsive and responsible vendor(s) to the Director of Finance and Management.

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this legislation

SECTION 7. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department

administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 8. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or 10 days after passage if the Mayor neither approves nor vetoes the same.