



City of Columbus

Office of City Clerk
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Legislation Text

File #: 0696-2016, **Version:** 1

BACKGROUND - This legislation authorizes the Director of Finance and Management to enter into contract with MSA Architects in an amount up to \$336,400.00 for the Professional Architectural/Engineering Services - Task Order Basis contract.

The Department of Finance and Management (DOFM) initiated a procurement effort that will result in the award and execution of a contract for small projects completed on a task order basis. The intent of the contract is to provide the Office of Construction Management with continuing, contractual access to resources that are necessary to perform professional Architectural/Engineering (A/E) services as well as provide technical expertise for DOFM to implement projects for various City of Columbus departments. The A/E will be responsible for the complete architectural design and construction administration for each project, including but not limited to: structural, mechanical, electrical, and civil engineering; programming/space planning, site development, full design, cost estimating, construction inspection, shop drawing review; and geotechnical, environmental site assessment, landscaping, and other services as required for the completion of the project. In addition to typical architectural design/construction projects, DOFM may request that the A/E provide peer review or constructability review services.

The Department of Finance and Management, Office of Construction Management, solicited Requests for Proposals for the Professional Architectural/Engineering Services - Task Order Basis contract. The project was formally advertised on the Vendor Services web site from November 2, 2015, to November 23, 2015. The city received 12 responses as listed below. All proposals were deemed responsive and were fully evaluated when the Evaluation Committee met on December 4, 2015.

<u>Company Name</u>	<u>City/State</u>	<u>Majority/MBE/FBE/ASN /PHC</u>
BSHM	Grandview	MBE
DLZ Architecture	Worthington	ASN
Dynamix Engineering	Grandview	MBD
Feinknopf Macioce Schappa Architects, Inc.	Columbus	Majority
Hardlines	Columbus	ASN
M+A Architects	Grandview	Majority
MSA Architects	Columbus	Majority
Mull & Weithman Architects	Columbus	Majority
Schorr Architects	Dublin	inactive
SE-RA Architecture	Columbus	not in system
Star Consultants	Columbus	ASN
TRIAD Architects	Columbus	Majority

MSA Architects received the highest score by the evaluation committee and will be awarded the Professional Architectural/Engineering Services - Task Order Basis contract.

Searches in the System for Award Management (Federal) and the Findings for Recovery list (State) produced no findings against MSA Architects.

CONTRACT COMPLIANCE: The contract compliance number for MSA Architects is 311191535 and is in the process of being updated.

FISCAL IMPACT - Capital funds in the amount of \$336,400.00 are available for this project from the following

departments: Finance and Management (\$250,000.00), Public Safety (\$76,400.00), and Building and Zoning Services (\$10,000.00).

EMERGENCY DESIGNATION - Emergency action is requested to provide funding for architectural and engineering services and prevent unnecessary delays for architectural design for city departments.

To authorize the Director of Finance and Management to enter into contract with MSA Architects for professional architectural and engineering services in connection with the Professional Architectural/Engineering Services - Task Order Basis contract; to authorize the expenditure of \$250,000.00 from the Construction Management Capital Improvement Fund; to authorize the expenditure of \$76,400.00 from the Public Safety G.O. Bonds Fund; to authorize the expenditure of \$10,000.00 from the Development Services Fund; and to declare an emergency. (\$336,400.00)

WHEREAS, the Department of Finance and Management solicited Requests for Proposals (RFP's) for Professional Architectural/Engineering Services for city departments, and

WHEREAS, after evaluating the RFP's and negotiating costs of services, the Finance and Management Director is recommending a contract award to MSA Architects for architectural and engineering services, and

WHEREAS, this ordinance authorizes the Director of Finance and Management to enter into contract with MSA Architects for the provision of architectural and engineering services, and

WHEREAS, funds are collectively available for this project from the Construction Management Capital Improvement Fund, the Public Safety G.O. Bonds Fund, and the Development Services Fund; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management in that this contract should be authorized immediately so that funding can be made available for necessary architectural and engineering services for capital improvement projects, thereby preserving the public health, peace, property, safety and welfare; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management be and is hereby authorized to enter into contract with MSA Architects for the Professional Architectural/Engineering Services - Task Order Basis for architectural and engineering services.

SECTION 2. That for the purpose of paying the cost of this contract the sum of \$336,400.00, or so much thereof as may be needed, is hereby authorized to be expended from the Construction Management Capital Improvement Fund 7733, the Public Safety G.O. Bonds Fund 7701, and the Development Services Fund 2240 in Object Classes 06-Capital Outlay and 03-Contractual Services per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 0696-2016 Legislation Template.xls

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 5. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 6. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.