



Legislation Text

File #: 2718-2019, Version: 1

This legislation authorizes the Finance and Management Director to enter into a contract on behalf of the Facilities Management Division with Key Cleaning Connection LLC for custodial services at the Columbus Police Academy, located at 1000 North Hague Avenue. This contract provides for an initial term with four (4) annual renewal options. The initial term for this contract will be for the period December 1, 2019 through November 30, 2020.

Formal bids were solicited via RFQ013063 and seven (7) companies submitted bids. The City received the following bid submissions:

Key Cleaning Connection LLC	\$227,644.00	EBO_MBE
Walker Cleaning Solutions	\$230,018.18	EBO_CC
Sanitech	\$241,923.00	EBO_CC
K & M Kleening Service	\$250,105.00	EBO_MBE
EDM Xpress cleaning	\$250,593.00	EBO_CC
Mid-American Cleaning	\$254,060.00	EBO_CC
Keep it Clean	\$312,140.00	EBO_MBE

The Facilities Management Division recommends that the bid award be made to the lowest, most responsive and responsible bidder, Key Cleaning Connection LLC. It should be noted that \$7,356.00 is being added as contingency to this contract for any unforeseen issues related to service delivery.

Fiscal Impact: This ordinance authorizes an expenditure of \$235,000.00 from the General Fund with Key Cleaning Connection LLC, for custodial services at the Columbus Police Academy, located at 1000 North Hague Avenue. The Facilities Management Division budgeted \$209,000.00 in the operating budget for these services. In 2017, the Facilities Management Division expended \$216,500.00 for these services and in 2018, \$220,000.00 was expended.

Key Cleaning Connection LLC, vendor# 005783, FID: 31-1681060; expiration 03/31/2020, EBO_MBE Vendor

Emergency action is requested to ensure that custodial services at the Columbus Police Academy can continue without interruption.

To authorize the Finance and Management Director, on behalf of the Facilities Management Division, to enter into contract with Key Cleaning Connection LLC for custodial services at the Columbus Police Academy; to authorize the expenditure of \$235,000.00 from the General Fund; and to declare an emergency. (\$235,000.00)

WHEREAS, it is necessary to contract for annual custodial services at the Columbus Police Academy, located at 1000 North Hague Avenue; and

WHEREAS, the Facilities Management Division formally bid for said services via RFQ013063; and

WHEREAS, the City received seven (7) bid responses and Key Cleaning Connection LLC was deemed the lowest, most responsive, and responsible bidder; and

WHEREAS, it is the recommendation of the Facilities Management Division to award the contract to Key Cleaning Connection LLC, and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Facilities Management Division, in that it is immediately necessary to authorize the Director of Finance and Management to enter into a contract on behalf of the Facilities Management Division with Key Cleaning Connection LLC for custodial services at the Columbus Police Academy, located at 1000 North Hague Avenue, thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Facilities Management Division, is hereby authorized to enter into contract with Key Cleaning Connection LLC for custodial services at the Columbus Police Academy, located at 1000 North Hague Avenue.

SECTION 2. That the expenditure of \$235,000.00, or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 1000 General Fund in object class 03 per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 2718-2019 Legislation Template.xls

SECTION 3. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.