



Legislation Text

File #: 2137-2014, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to modify a contract with Continental Office Furniture for renovation and installation of floor coverings for various City facilities under the purview of the Facilities Management Division. The original contract was formally bid through SA004770. Ordinance No. 1629-2013, passed by City Council authorized a modification of the contract for renovation and installation of floor coverings for various City facilities under the purview of the Facilities Management Division.

A modification of the contract is necessary for removal of deteriorated carpet in various City facilities. This modification will provide funding for the removal of the existing flooring in preparation of the installation of the new flooring. Continental Office Furniture was chosen to perform this work because it is the Facilities Management current contractor for renovation and installation of floor coverings. Therefore it would not be in the best interest of the City to select another vendor to complete this work. Prices already established in the contract were used to determine the cost of this modification

Emergency action is requested as the current flooring in many areas has deteriorated and poses a potential employee safety hazard.

Continental Office Furniture Contract Compliance No. 31-4413238, expiration date March 13, 2016.

Fiscal Impact: The cost of this modification is \$50,000.00. Funding is available in the Construction Management Capital Improvement Fund.

To authorize the Finance and Management Director to modify a contract on behalf of the Facilities Management Division with Continental Office Furniture for renovation and installation of floor coverings for various City facilities under the purview of the Facilities Management Division; to authorize the expenditure of \$50,000.00 from the Construction Management Capital Improvement Fund; and to declare an emergency. (\$50,000.00)

WHEREAS, the Facilities Management Division formally bid a contract with Continental Office Furniture through SA004770; and

WHEREAS, Ordinance No. 1629-2013, passed by City Council July 18, 2103, authorized a modification of the contract for renovation and installation of floor coverings for various city facilities under the purview of the Facilities Management Division; and

WHEREAS, the Finance and Management Department, Facilities Management Division needs to modify the contract with Continental Office Furniture for renovation and installation of floor coverings for various city facilities; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management, Facilities Management Division, in that it is immediately necessary to modify the contract with Continental Office Furniture for renovation and installation of floor coverings for various city facilities, as the current flooring in many areas is deteriorated and needs to be replaced as soon as possible, for the preservation of the public health, property, safety, and welfare; now therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to modify a contract on behalf of the Facilities Management Division with Continental Office Furniture for renovation and installation of floor coverings for various City facilities under the purview of the Facilities Management Division.

SECTION 2. That the expenditure of \$50,000.00, or so much thereof as may be necessary in regard to the action authorized in SECTION 1, be and is hereby authorized and approved as follows:

Division: 45-50
Fund: 733
Project: 570030-100120
OCA Code: 733120
Object Level 1: 06
Object Level 3: 6620
Amount: \$50,000.00

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 5. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 6. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.